

TOWN OF BETHLEHEM  
NEW HAMPSHIRE



2016  
ANNUAL REPORT



The original Arlington Hotel was built in 1876. It operated for over a century and was torn down in the spring of 2015. The new Arlington Hotel was built in 2016 and began welcoming guest in August of that same year.

**Bethlehem Town Directory**

**Government- Telephone Numbers**

Selectmen's Office .....	869-3351 x 10
Planning & Zoning Office .....	869-3351 x 11
Tax Collector's Office .....	869-3133 x 13
Town Clerk's Office .....	869-2293 x 15
Town Treasurer .....	869-3351 x 12
Direct Assistance .....	869-3351 x 10
Clerical Assistant and Assessing Office .....	869-3351 x 23
Recreation Director.....	869-3351 x 19
Health & Code Enforcement Officer.....	616-5716
Police Department (Non-Emergency Only).....	869-5811
Police Fax .....	869-3342
Fire Department.....	869-5822
Highway Department.....	869-2212
Library .....	869-2409
Bethlehem Village District .....	869-3440

**Government – Websites**

Town of Bethlehem .....	<a href="http://www.bethlehemnh.org">www.bethlehemnh.org</a>
Bethlehem Public Library.....	<a href="http://www.bethlehemlibrary.org">www.bethlehemlibrary.org</a>
Bethlehem Country Club .....	<a href="http://www.bethlehemccnhgolf.com">www.bethlehemccnhgolf.com</a>
Bethlehem Heritage Society.....	<a href="http://www.bethlehemheritagenh.org">www.bethlehemheritagenh.org</a>
Bethlehem Recreation Department.....	<a href="http://www.bethlehemrecreation.com">www.bethlehemrecreation.com</a>
Bethlehem Visitor Center .....	<a href="http://www.bethlehemwhitemtns.com">www.bethlehemwhitemtns.com</a>

**Government – Email Addresses**

Selectmen's Office.....	<a href="mailto:admin@bethlehemnh.org">admin@bethlehemnh.org</a>
Planning & Zoning Office .....	<a href="mailto:planning@bethlehemnh.org">planning@bethlehemnh.org</a>
Tax Collector's Office .....	<a href="mailto:taxcollector@bethlehemnh.org">taxcollector@bethlehemnh.org</a>
Town Clerk's Office .....	<a href="mailto:townclerk@bethlehemnh.org">townclerk@bethlehemnh.org</a>
Town Treasurer.....	<a href="mailto:treasurer@bethlehemnh.org">treasurer@bethlehemnh.org</a>
Direct Assistance .....	<a href="mailto:welfare@bethlehemnh.org">welfare@bethlehemnh.org</a>
Clerical Assistant and Assessing Office .....	<a href="mailto:clerical@bethlehemnh.org">clerical@bethlehemnh.org</a>
Recreation Director.....	<a href="mailto:recdirector@bethlehemnh.org">recdirector@bethlehemnh.org</a>
Health & Code Enforcement Officer .....	<a href="mailto:codeofficer@bethlehemnh.org">codeofficer@bethlehemnh.org</a>
Police Department.....	<a href="mailto:police@bethlehemnh.org">police@bethlehemnh.org</a>
Fire Department .....	<a href="mailto:firechief@bethlehemnh.org">firechief@bethlehemnh.org</a>
Highway Department .....	<a href="mailto:roadagent@bethlehemnh.org">roadagent@bethlehemnh.org</a>
Library .....	<a href="mailto:lclerkin@bethlehemlibrary.org">lclerkin@bethlehemlibrary.org</a>
Bethlehem Village District .....	<a href="mailto:bethlehemvillage@myfairpoint.net">bethlehemvillage@myfairpoint.net</a>

## TABLE OF CONTENTS

2017 Warrant Deliberative Session.....	Colored Insert
2017 Estimated Tax Impact .....	Colored Insert
Town Officers .....	2
Amendment and Ballot Results 2016 Deliberative Session.....	4
Schedule of Town Property .....	18
Summary – Inventory of Valuation .....	22
Tax Rate per \$1,000 .....	23
Treasurer’s Report .....	25
Treasurer’s Report Bethlehem Country Club .....	26
Treasurer’s Report Recreation .....	27
Auditors Report.....	28
Town Clerk’s Report .....	32
Tax Collector’s Report .....	34
Detailed Statement of Expenditures .....	36
Special Revenue Expenditures.....	43
Trust and Capital Reserve Funds .....	45
Cemetery Trustee’s Report .....	48
Librarian’s Report .....	49
Library Budget .....	51
Selectboard Report .....	52
Police Department Report.....	54
Fire and Ambulance Report .....	56
Highway Department Report .....	57
Recreation Department Report .....	58
Direct Assistance Report.....	59
Planning Board Report .....	60
Bethlehem Country Club Report.....	61
Revolving Loan Funds Report .....	62
Bretzfelder Memorial Park Report.....	63
Bethlehem Heritage Society Report.....	64
Bethlehem Visitor Center Report.....	66
Bethlehem Conservation Commission Report .....	67
Ammonoosuc Community Health Services .....	69
Boys and Girls Club.....	70
Grafton County Senior Citizens .....	72
North Country Council Report.....	73
Northwoods Home Health & Hospice Report .....	75
Northern Human Services Director’s Report.....	76
Tri-County Community Action Program Report .....	77
University of New Hampshire Cooperative Extension .....	78
District One Executive Councilor’s Report .....	79
North Country Senator’s Report .....	81
Vital Statistics .....	82
Annual Report for Bethlehem Village District .....	87
Bethlehem Village District Officer and Results of 2016 Warrant .....	88
Proposed 2017 District Warrant.....	91



District Budget – Revenue .....92

District Budge – Expenditures .....93

District Appropriations & Expenditures .....94

Statement of Receipts .....95

Detailed Statement of Payments .....96

Water Statement of Indebtedness and Sewer Phase III ..... 102

Water Project Activity ..... 103

# **TOWN OFFICERS**

## **BOARD OF SELECTMEN**

Martin Glavac (Chair)	(2019)
Gerald Blanchard	(2017)
Cassandra Laleme	(2017)
Elizabeth Staples (Now vacant)	(2018)
Richard Ubaldo	(2019)

### **ADMINISTRATIVE ASSISTANT**

April Hibberd

### **CLERICAL ASSISTANT**

Nicole McGrath

### **TOWN CLERK**

Mary Jackson (2019)

### **DEPUTY TOWN CLERK**

Myrtle A. Ledoux

### **TAX COLLECTOR**

Mary Jackson (2019)

### **DEPUTY TAX COLLECTOR**

Myrtle A. Ledoux

### **MODERATOR**

Mary Lou Krambeer (2018)

### **TREASURER**

Frank Claffey Jr. (2019)

### **POLICE CHIEF**

Michael Ho-Sing-Loy

### **OVERSEER OF WELFARE**

April Hibberd

### **ROAD AGENT**

Brett Jackson (2018)

### **RECREATION DIRECTOR**

Richard Ledoux

### **FIRE CHIEF AND FOREST FIRE WARDEN**

Jack Anderson

#### **ASST. CHIEF**

Brian Charland

#### **2<sup>ND</sup> ASST. CHIEF**

Laura Lucas

### **TRUSTEES OF THE TRUST FUNDS**

Alan Jackson (2017)

Jan Kotok (2018)

Neil Stafford (2019)

### **SUPERVISORS OF THE CHECKLIST**

Betsey Phillips (2017)

John Miller (2017)

Marsha Dickerman (2018)

### **LIBRARIAN**

Laura Clerkin

### **LIBRARY TRUSTEES**

Doug Harman (2017)

Leonard Grubbs (2017)

Nora Clark (2018)

Sally Syren (2019)

Michael Bruno (2017)

Sara Plumley (2018)

Michael Culver (2019)

Lisa Ffrench (2019)

**CEMETERY COMMITTEE**

Clare Brown (2017)  
Richard Robie Jr. (2018)  
Paul Hudson (2019)

**REVOLVING LOAN COMMITTEE**

Carol Boucher  
Ellen Leavitt  
Ronney Lyster

**CONSERVATION COMMISSION**

Margaret Gale	(4/17)	Linda Moore, Co-Chair	(4/18)
Lindsay Webb	(4/17)	Nicole McGrath	(4/19)
Donna Devlin-Young	(4/17)	Jeanne Robillard	(4/19)
Cheryl Jensen, Co-Chair	(4/18)		
Marilyn Johnson, Alternate	(4/19)		
Carl Bretton, Alternate	(4/19)		

**BRETZFELDER PARK COMMITTEE**

Elizabeth Carter	Marilyn Johnson
Nancy Czarny, Chair	Nigel Manley
Chris Jensen	Tanya Tellman
Ann Gruczka	Julie Yates

**PLANNING / ZONING BOARD ASSISTANT**

Debra Bayley

**PLANNING BOARD**

Mike Bruno, Chair	(2017)
Christopher McGrath	(2017)
Stephen Gorman (Now Vacant)	(2018)
Marie Stevenson	(2018)
Johnathan Stevenson	(2019)
David Wiley	(2019)
Donald Lavoie, Alternate	(2019)

**ZONING BOARD**

Lon Weston, Chair	(2017)
Amy Delventhal	(2018)
Alan Jackson	(2018)
Patrick Doughty	(2019)
Michael Culver	(2019)
Ruth Heintz, Alternate	
Christina Ferraro, Alternate	

**TOWN OF BETHLEHEM  
NEW HAMPSHIRE  
2016 DELIBERATIVE SESSION**

To the inhabitants of the Town of Bethlehem, New Hampshire, County of Grafton, qualified to vote in Town affairs:

You are hereby notified that the first session (deliberative) of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room located at 2155 Main Street in said Bethlehem on February 1, 2016 at 6:00 P.M. Warrant articles may be amended at this session per RSA 40:13, IV a. with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13a. Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

You are hereby notified that a second session of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Room on Tuesday March 8, 2016 at 8:00 A.M. for the choice of town officers elected by official ballot, to vote on the questions required by law to be inserted on the official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13 VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 A.M. in the forenoon and will not close until 7:00 P.M. in the evening.

**Moderator Wayne Derby opened the meeting at 6:00 p.m. with the Pledge of Allegiance and a moment of silence. Then read the attached Moderator rules for the meeting.**

**Article 1:** To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

**Selectmen (2) 3- Year Term**

Richard Ubaldo	332
Martin Glavac	325

**Moderator (1) 2 – Year Term**

Mary Lou Krambeer	23
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**Town Clerk (1) 3 – Year Term**

Mary Jackson	426
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**Tax Collector (1) 3 – Year Term**

Mary Jackson	425
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**Treasurer (1) 3 – Year Term**

Francis Claffey	407
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**Road Agent (1) 2 – Year Term**

Brett Jackson 417

**Planning Board (2) 3- Year Term**

David Wiley 318  
Johnathan Stevenson 307  
Andrea Bryant 127

**Zoning Board of Adjustment (2) 3- Year Term**

Maurice Stebbins 142  
Michael Culver 268  
Patrick Doughty 218  
Christina Ferraro 177

**Supervisor of the Checklist (1) 2- Year Term**

Marsha Dickerman 419

**Trustee of the Trust Fund (1) 3- Year Term**

D. Neil Stafford 7

**Cemetery Trustee (1) 3- Year Term**

Paul Hudson 415

**Library Trustee (1) 2- Year Term**

Peter Roy 399

**Library Trustee (3) 3- Year Term**

Sally Syren 367  
Lisa Ffrench 350  
Mike Culver 4  
Patsie Bonardi 3

**Article 2:** Are you in favor of amending the language in the Bethlehem Zoning Ordinances, Article II General Provisions, section C

From: “No building or structure shall be greater than forty (40) feet in height, unless a Special Exception is granted by the Zoning Board of Adjustments. However, under no circumstance shall any structure, or building, exceed sixty (60) feet in height. Appurtenances, such as antennae, will not exceed an additional ten (10) feet over the highest point of the building or structure. Personal wireless service facilities and amateur radio antennae are exempt for this provision”.

To: “No building or structure shall be greater than forty (40) feet in height from the average finished grade, unless a Special Exception is granted by the Zoning Board of Adjustments. However, under no circumstances shall any structure, or building, exceed sixty (60) feet in height. Appurtenances, such as antennae, will not exceed an additional ten (10) feet over the highest point of the building or structure. Personal wireless service facilities and amateur radio antennae are exempt for this provision”.

**Martin Glavac made the motion to place the warrant article on the ballot as written.**

**The motion was seconded by Mike Culver. No discussion, all in favor. Article will appear on the ballot as written.**

Yes 283

No 183

**Article 3:** Are you in favor of amending the language I the Bethlehem Zoning Ordinances, Article II General Provisions, section E

From: In all districts building coverage on the site shall not exceed twenty-five (25%) of the lot area”

To: “In all districts building coverage on the site shall not exceed twenty-five percent (25%) of the lot area unless otherwise stated here in. For the purpose of determining maximum lot coverage impervious areas are defined generally as areas the surface treatment of which substantially restrict or prevent water from being absorbed”. (See special exemption for District 1 Main Street, Page 10)

**Martin Glavac made the motion to place the warrant article on the ballot as written. The motion was seconded by Libby Staples. Discussion:** Mike Bruno gave an explanation on behalf of the planning board by stating that the purpose is only to clarify the ordinance. No further discussion, all in favor. **Article will appear on the ballot as written.**

Yes 233

No 224

**Article 4:** Are you in favor of amending the language in the Bethlehem Zoning Ordinances, Article V, District 1 Main Street Dimensional Standards

From: “Any lawful non-conforming building or other structure located in District 1-Main Street may be exempt from the dimensional standards for setback and frontage be by special exception granted by the Zoning Board of Adjustments”.

To: “Any lawful non-conforming building or other structure located in District 1-Main Street may be exempt from the dimensional standards for setback, frontage, and lot coverage by special exception granted by the Zoning Board of Adjustments”.

**Martin Glavac made the motion to place the warrant article on the ballot as written. The motion was seconded by Libby Staples. Discussion:** Mike Bruno gave an explanation on behalf of the planning board by stating that the purpose is for an exception to be given to allow for more than 25% of building space which is currently limited by the setbacks. No further discussion, all in favor. **Article will appear on the ballot as written.**

Yes 272

No 179

**Article 5:** Are you in favor of the adoption of the zoning amendment as proposed by the planning board as follows: Amend the official Zoning Map of the Town of Bethlehem, as described in Article V, Section A of the Bethlehem, NH Zoning Ordinance by changing the zoning classification of a portion of Town of Bethlehem Tax Map 406 from District III to District II. This includes all parcels located on Thornhill Rd”.

**Sandy Laleme made the motion to place the warrant article on the ballot as written.**

**The motion was seconded by Libby Staples. Discussion:** Mike Bruno explained that this is an area zoned commercial/industrial. Thorn Hill is a residential subdivision with the deed restricting industrial. Pat Doughty suggested the Planning Board could exchange zoning in another area to allow for future development. Don Lavoie added that when the Gilbert Block subdivision was created to attract factories. Jim Powers purchased and added covenants restricting commercial/industrial. This would only change the zoning to match the deed restrictions. The residents have asked for the zoning change. Chris McGrath is against the article. Current zoning may be the reason he would consider purchasing, if he was. No further discussion, all in favor. **Article will appear on the ballot as written.**

Yes 204

No 222

**Article 6:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 2,776,517 (Two Million Seven Hundred Seventy Six Thousand Five Hundred Seventeen Dollars). Should this article be defeated, the default budget shall be \$2,778,881 (Two Million Seven Hundred Seventy Eight Thousand Eight Hundred Eighty One Dollars) which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Board of Selectmen recommends this article)

**Martin Glavac made the motion to place the warrant article on the ballot as written. The motion was seconded by Gerry Blanchard. Discussion:** Motion made by Pat Doughty to review the budget line by line. Seconded by Dick Robie. Pat would like to amend his motion and review the budget by department. Budget reviewed by Mike without question include: Executive Office, Elections and Registrations, Financial, Real Property, Legal, Planning and Zoning. GGB budget question by Pat; the cost of fuel is the same but the fuel costs are down. Mike reminded him that costs will change and we are locked in at the current price until October.

Clare Brown brought up the cemetery software. It is a spreadsheet and not any kind of mapping so it is not what was expected. She suggests finishing the newer section C before spending money. Pat made a motion to reduce the fuel by \$2,000 and \$500 for the software. Sandy asked that the items be kept separate. Kay Allen seconds. Rescinds second; Pat rescinds and makes a new motion to reduce the budget by \$590. Mike B. seconds, no further discussion all in favor of eliminating \$590 from the budget. Pat motions to reduce the fuel line item by \$2,000. Peter R. seconds. Discussion: Sandy states that the situation in the world is so unstable and the town building gets heavy traffic at times and any unused money goes back into unused funds at the end of the year. Frank pointed out that last year the cost was just under what the proposed budget amount is for this year. It will be close. Vote on motion: all in favor 3; opposed – majority. Fuel line will not be reduced.

Other departments reviewed by Mike without discussion are: Town Insurance, Advertising, Other General Govt (wood assessing). Police budget discussion: Dick Robie motioned to reduce the salary line item by \$70,000. Seconded by Pat D. Dick states that this is two salary items which would bring the tow down to 5 officers. Gerry reminded everyone that the Town had voted for full time/round the clock coverage. We have a force second to none and the state has a heroin epidemic and other problems that require these officers to be out. Our children are out and so are these officers to protect. Mike added that the budget this year has been adjusted for the officer that has been deployed. The officer let us know of his return and money has been adjusted accordingly. Chief Ho-Sing-Loy spoke up and said that he has built this department based on the needs of our Town. Over 5000 calls went through dispatch; 100 domestic calls; 87 mentally ill who must be sat with at the hospital until services arrive; 105 speeding and reckless driving calls. "Who will cover these calls if not our officers?" asked Chief. Dick wanted to reiterate that it is not about personalities and everyone has a right to voice an opinion at these meetings. Vote to reduce the salary line in favor 3, opposed – majority. Salary line remains at \$250,708.

Fire Department budget was reviewed by Mike with no discussion. Dispatch reviewed by Mike and Fire Chief Anderson explained that the calls are billed by Grafton County for many different towns and the charge is averaged by the number of calls. Building Inspection reviewed by Mike with no discussion. Highway Dept reviewed by Mike. Jerry stated that Brett does an excellent job. He also reduced asphalt line to keep the taxes down. The Board felt it needed to be added back in. this plus the hire of a new employee raised the Highway budget this year at the budget hearing. Questions were asked about a long term plan and Brett stated that the highway crew are trying to keep the roads smooth so they can plow, and cold patching is a waste of money since it doesn't stay. Most of the work they are able to do themselves. Sandy pointed out that they are the Highway Dept but does what is asked of them and this is not reflected in the budget.

Street Lighting reviewed by Mike with no discussion. Also reviewed without discussion are the Ambulance budget and Emergency Management. Chief Anderson then stated that the revenue for the ambulance was higher last year at \$59,000 which covered its own cost.

Health Agencies and Hospitals reviewed by Mike who explained these are petition warrant articles we have paid in the past. Welfare budget reviewed without discussion. Parks and Recreation reviewed with the explanation that Rec is a revolving fund. It does not get submitted with annual budget and has nothing to do with town vote. Clare mentioned that the sign across the street really needs to be fixed. Sandy let her know signs in that area are going to be done this year. Culture – zero'd out.

Library budget brought discussion from Carol Kerivan. She stated that at the budget meeting they were told the increase is due to work that couldn't be done during regular hours, please clarify by library person and address the grounds care. Doug Harman let them know that they yearly supply the budget breakdown and the Treasurer will answer the financial questions and the Librarian will address services. Len Grubbs, Treasurer said that A&P Lawn Care had been hired to do the snow plowing/removal however they terminated the contract. New bids were submitted and one was accepted. Extra hours are



needed to get the work done, not increased hours to be open. They currently have four hourly employees and don't have time to answer phones, catalog books and stock the shelves. After the move, the open hours were increased by 8.5. Laura Clerkin stated the mission is of public, free use to everyone and it's beneficial to keep it this way. It was suggested by Clare that perhaps they charge a small fee for the use of the room. Trustees feel programs should be free. Carol suggests that perhaps the school and library could do things cooperatively to save money such as bidding out snow removal. Dick added that low bids are good however it may not be better for the town. We should make an effort to keep money in Bethlehem.

Other department budgets reviewed by Mike without discussion include: conservation commission, Debt Service, and TAN.

Bethlehem Country Club discussion; This is a special revenue account and expenditures should not exceed this higher amount. The Board is looking for a new manager who knows how to promote the Club. Growth bonus is built into the 2016 budget to generate motivation from the next manager. We did not lose money on it, unaudited we made \$4,000. We must put money into it to keep it going.

Don Lavoie pointed out that motor vehicle registrations are up 10%, and we have the highway block grant but the highway budget only up by 5%. Martin responded by saying we should increase all or budgets but where should the revenue come from? We do have needs and everyone needs to keep this in mind when new business tries to come to town. Mike points out that there are warrant articles that are significant to our future. To lower our taxes by \$1.00 \$300,000 would have to be cut from the budgets. Each dept was asked how to cut 10% out of their budget and all the answers were the same. Services would have to be cut. We have extremely lean budgets and the next step will be to cut services.

**Frank made a motion to amend Article 6 to read \$2,775,927 by removing the \$590 from GGB.** No further discussion, **all in favor and none opposed.** **Article 6 is amended to read:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 2,775,927 (Two Million Seven Hundred Seventy Five Thousand Nine Hundred Twenty Seven Dollars). Should this article be defeated, the default budget shall be \$2,778,881 (Two Million Seven Hundred Seventy Eight Thousand Eight Hundred Eighty One Dollars) which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. *(The Board of Selectmen recommends this Article)*

Yes 315

No 88

**Article 7:** To see if the Town will vote to raise and appropriate the sum of \$80,000 (Eighty Thousand Dollars) to be added to the Highway Truck Capital Reserve fund. *(The Board of Selectmen recommends this Article)*

**Martin Glavac made the motion to place the warrant article on the ballot as written. The motion was seconded by Mike Culver.** Brett Jackson Road Agent said this is the first attempt to put together a vehicle replacement plan. It's a rotation plan and to replace a vehicle every 15 years at today's cost is \$80,000 per year. **No further discussion, all in favor, Article will appear on the ballot as written.**

Yes 278

No 188

**Article 8:** To see if the Town will vote to raise and appropriate the sum of \$23,000 (Twenty Three Thousand Dollars) to be added to the Police Cruiser Capital Reserve fund. *(The Board of Selectmen recommends this Article)*

**Martin Glavac made the motion to place the warrant article on the ballot as written. The motion was seconded by Mike Culver. No discussion, all in favor, Article will appear on the ballot as written.**

Yes 241

No 232

**Article 9:** To see if the Town will vote to raise and appropriate the sum of \$3,000 (Three Thousand Dollars) to be added to the Police Equipment Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

**Jerry Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Martin. No discussion, all in favor, Article will appear on the ballot as written.**

Yes 292

No 183

**Article 10:** To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be added to the Fire Department Emergency Safety Equipment Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

**Jerry Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Martin. No discussion, all in favor, Article will appear on the ballot as written.**

Yes 345

No 124

**Article 11:** To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Assessing Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

**Jerry Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Martin. No discussion, all in favor, Article will appear on the ballot as written.**

Yes 244

No 221

**Article 12:** To see if the Town will vote to establish a Tech/Computer Capital Reserve Fund under the provisions of RSA 35:1 for computers and all technology needs and to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. *(The Board of Selectmen recommends this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Jerry. No discussion, all in favor. Article will appear on the ballot as written.**

Yes 275

No 205

**Article 13:** To see if the Town will vote to raise and appropriate the sum of \$155,000 (One Hundred Fifty Five Thousand) to purchase a new ambulance and to authorize the issuance of not more than \$85,000 (Eighty Five Thousand Dollars) of notes in accordance with the provisions of Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such notes and to determine the rate of interest thereon; furthermore, to authorize the withdrawal of \$70,000 (Seventy Thousand Dollars) from the Ambulance Capital Reserve Fund created for this purpose. 3/5 ballot vote required. *(The Board of Selectmen recommends this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Jerry. Discussion:** Chief Anderson reminded people that he has been saying a new ambulance is needed since this one started costing money. The revenue from ambulance service varies from year to year. Refurbishing of this ambulance would be over \$100,000. **All in favor, Article 13 will appear on the ballot as written.**

Yes 304

No 171

**Article 14:** To see if the Town will vote to raise and appropriate the sum of \$35,125 (Thirty Five Thousand One Hundred Twenty Five Dollars) for the purpose of Mapping and GIS Development which includes NH T2 parcel data update, Spatial recompilation and GPS field data collection. *(The Board of Selectmen recommends this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Jerry. Discussion:** CAI Technologies was present and gave a brief overview. The goal is to create spatial accurate data overlays, for site plans and soils. This will improve accuracy and the ability to bring in text with this web-based GIS system. Data will be made available to the public and simple to use, copy and print. Pat asked how this will benefit a tax payer. Interruptions for office staff would be significantly reduced, , data will be available to everyone whether or not a landowner and can be accessed from anywhere. This also provides a powerful tool for the planning board. Don Lavoie stated that he knows how much time can be gained for Town Staff. Kay Allen added that as a property owner this kind of system is beneficial for knowing soil types when considering the purchase of land and what surrounds a neighborhood. Sewer lines and dog licensing can be tied into the system also. **All in favor, the article will appear on the ballot as written.**

Yes 220

No 246

**Article 15:** To see if the Town will vote, pursuant to NH RSA 35:9-a-II, to authorize the trustees of Trust Funds, without further action of the town meeting, to charge any expenses incurred for professional banking or brokerage assistance for capital reserve funds and trust funds in their custody as authorized in RSA Chapter 35, against the capital reserve funds and trust funds, such authority to remain in effect until rescinded by a vote of the town meeting, which said vote to rescind such authority shall not occur within 5 years of the adoption of this article. (*The Board of Selectmen recommends this Article*)

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Jerry. Discussion:** Mike Culver made the motion to amend this article to remove “and trust funds” in two places. Sandy seconded the motion. Mike stated that this is following the recommendation from our Attorney since the RSA’s already take this into account so these words are not needed. **The vote to amend this article to read:** To see if the Town will vote, pursuant to NH RSA 35:9-a-II, to authorize the trustees of Trust Funds, without further action of the town meeting, to charge any expenses incurred for professional banking or brokerage assistance for capital reserve funds in their custody as authorized in RSA Chapter 35, against the capital reserve funds, such authority to remain in effect until rescinded by a vote of the town meeting, which said vote to rescind such authority shall not occur within 5 years of the adoption of this article. (*The Board of Selectmen recommends this Article*) All in favor none opposed. Article will appear on the ballot as amended.

Yes 277

No 172

**Article 16:** To see if the Town will vote to establish a Solid Waste Disposal Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of establishing and/or operating a solid waste disposal facility and to raise and appropriate the sum of up to \$75,000 (Seventy Five Thousand) that will come from the revenues from the NCES Host Fee. Further, to name the Board of Selectmen as agents to expend from said fund. (*The Board of Selectmen recommends this Article*)

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Jerry. Discussion:** Chris McGrath stated that perhaps this money should be put aside for future use instead of being used to offset the taxes. Jerry Blanchard asked what do we do with our waste in 5 or 6 years without a plan in place. When and if we need to reopen Rte 116, this will be less impact instead of trying to raise a very large amount at that time. Board of Selectmen is still gathering information. Pat D. said that these are big warrant articles and should be scaled back. He said the Board has been asked for less warrant articles and we still have many. Mike pointed out that this is our leanest year and maybe next year also. We are taking advantage of revenue from landfill while we have it. It is gone in 5 years. The revenue will decrease and most likely be gone. This is reality and where these articles come from. Don L. stated that the language might need to be amended to say transfer station as well as solid waste, instead of solid waste only. **Don makes the motion to amend the article as follows, seconded**

**by Frank Claffey:** To see if the Town will vote to establish a Solid Waste Disposal Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of planning, establishing and/or operating a solid waste disposal facility/transfer station and to raise and appropriate the sum of up to \$75,000 (Seventy Five Thousand) that will come from the revenues from the NCES Host Fee. Further, to name the Board of Selectmen as agents to expend from said fund. *(The Board of Selectmen recommends this Article)* **All in favor none opposed. Article will appear on the ballot as amended.**

Yes 237

No 227

**Article 17:** To see if the Town will vote to raise and appropriate the sum of \$7,500 for the purpose of providing live musical entertainment and support for the gazebo summer concert series, free to the public, to be held at the Bethlehem Gazebo in 2016. *(The Board of Selectmen do not recommend this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Jerry. Discussion:** Mike points out that all of the following warrant articles are petitioned articles. The Board feels that they should avoid neither recommend nor not recommend these articles, so have decided to blanket not recommend. The Board cannot abstain from voting. **All in favor none opposed. Article will appear on the ballot as written.**

Yes 302

No 169

**Article 18:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollard (\$5,000) to the Grafton County Senior Citizens Council, Inc., through the Littleton area Senior Center and the ServiceLink Resource Center for services for Bethlehem residents in 2016. These services include congregate meals, home delivered meals, transportation, outreach support, ServiceLink support, and more. In FY2015, the Littleton Area Senior Center provided services for 162 Bethlehem residents, and ServiceLink provided services for 186 residents. The cost of providing these services was \$69,679.47 *(The Board of Selectmen do not recommend this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Libby. Discussion:** Jerry wants it known that he is not voting for or against these articles therefore he is abstaining from any votes on these. Dick Robie stated that this article should be supported. **All in favor none opposed. Article will appear on the ballot as written.**

Yes 321

No 152

**Article 19:** To see if the Town will vote to raise and appropriate the sum of \$3,121.20 as the town’s contribution to the White Mountain Mental Health and Common Ground, programs of Northern Human Services, serving the mental health and developmental service needs of Bethlehem residents. *(The Board of Selectmen do not recommend this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The**

**the amount of this article by dropping the .20cents to read: To see if the Town will vote to raise and appropriate the sum of \$3,121.00 as the town's contribution to the White Mountain Mental Health and Common Ground, programs of Northern Human Services, serving the mental health and developmental service needs of Bethlehem residents. Motion was seconded by Martin Glavac. All in favor none opposed. Article will appear on the ballot as amended.**

Yes 250

No 219

**Article 20:** To see if the Town will vote to raise and appropriate the sum of \$8,000 for the purpose of North Country Home Health & Hospice Agency, Inc, to provide home health and home care services to the underinsured and uninsured Bethlehem residents. *(The Board of Selectmen do not recommend this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Jerry. No Discussion: All in favor, none opposed. Article will appear on the ballot as written.**

Yes 287

No 181

**Article 21:** To see if the Town will vote to raise and appropriate the sum of \$7,200.00 for Tri-County Community Action Grafton County for the purpose of continuing services of the Fuel Assistance Program for the residents of Bethlehem. *(The Board of Selectmen do not recommend this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Libby. Discussion: Mike Bruno made a motion to amend this article to read: To see if the Town will vote to raise and appropriate the sum of \$5,000 for Tri-County Community Action Grafton County for the purpose of continuing services of the Fuel Assistance Program for the residents of Bethlehem.** The purpose is the reduction in the cost of fuel. The question was asked if someone verifies these residents are from Bethlehem. Mike replied we don't verify but know that our residents do apply. According to a letter from Tri-County CAP there are 314 Bethlehem applicants. The vote was cast to accept the article as amended. In favor=8, opposed = 12. The motion was made to adopt so it appears as written. **Majority in favor two opposed. Article will appear on the ballot as written.**

Yes 233

No 230

**Article 22:** To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) for the purpose of video recording Selectboard meetings, town budget hearing, deliberative session and other events. The contract holder will be required to record up to 50 meetings/events within a twelve month period. Meetings will be recorded in a continuous fashion from the opening of the meeting to the close of the meeting. No editing shall be allowed. A clock with sweep second hand will appear in the frame of the recording, to show continuity. Within 48 hours the videographer will deliver a complete copy of each meeting/event to the channel 2 studios in Littleton for broadcast on cable television. Boards that are being recorded

hours the videographer will deliver a complete copy of each meeting/event to the channel 2 studios in Littleton for broadcast on cable television. Boards that are being recorded shall use the existing public address system to ensure the best possible sound quality. A copy will go to the Selectmen's office. *(The Board of Selectmen do not recommend this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Libby. Discussion:** Julian stated that he has done this for five years in May. The end of February may be his last. The taping goes through Channel 2 and on-line. Second time requesting compensation and last time over 200 people voted to support this and he thanks those that did. This is not a lot of money for 50 meetings. Don Lavoie asked if the Board of Selectmen have considered adding this expense to the budget. People do watch to find out what is happening. The Board of Selectmen had not considered this. **All in favor none opposed. Article will appear on the ballot as written.**

Yes 183

No 285

**Article 23:** We, the undersigned, petition the Bethlehem Board of Selectmen to authorize – at no cost to the town- the formation of a committee to discuss ways to make the golf course more profitable, which would include considering alternative uses, with the goal of reducing taxes, increasing tourism and encouraging businesses to locate in the town. *(The Board of Selectmen do not recommend this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Libby. Discussion:** Frank stated this may mislead people to think this will reduce taxes. Chris Jensen can see Frank's point. Dick sees it as looking for ways to increase tourism which could lower taxes. He does not see a need to change the wording. Victor stated that the country club does not lower taxes and it is misleading. Pat said he would not have signed the petition with this change which goes back to intent. Sandy asked who this committee will answer to, this article is very vague. Chris pointed out that this is a resource not being properly utilized and details can be worked out if this passes. Jerry states that given wording of committee, and listening to this it sounds like you have a committee already. Mike Bruno supports what Chris is saying. Let's start thinking of new things we can be doing. Even if it goes nowhere. **All in favor none opposed. Article will appear on the ballot as written.**

Yes 311

No 150

**Article 24:** By petition of 25 or more eligible voters of the town of ..... to see if the town will urge; That the next President and Congress fight big money politics and restore government of, by, and for the people by championing the We the People agenda:

- 1: Ban Super PACs and overturn Citizens United
- 2: Expose secret donors and require full transparency
- 3: Ban bribes from big-money lobbyists and government
- 4: Establish small-donor, citizen-funded elections
- 5: End gerrymandering and modernize voter registrations
- 6: Close loopholes and enforce campaign contractors finance laws

That the New Hampshire State Legislature support concrete legislation to enact the We the People agenda. The record of the vote approving this article shall be transmitted by written notice from the Selectmen to the NH congressional delegation and to ..... state legislators, and to the President of the United States informing them of ht instructions from their constituents within 30 days of the vote. *(The Board of Selectmen do not recommend this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Libby. Discussion:** Cheryl explained there is a group of people who want to get big money out of politics **and makes a motion to amend this to include the town of Bethlehem and New Hampshire's** as follows: By petition of 25 or more eligible voters of the town of **Bethlehem** to see if the town will urge; That the next President and Congress fight big money politics and restore government of, by, and for the people by championing the We the People agenda:

- 1: Ban Super PACs and overturn Citizens United
- 2: Expose secret donors and require full transparency
- 3: Ban bribes from big-money lobbyists and government
- 4: Establish small-donor, citizen-funded elections
- 5: End gerrymandering and modernize voter registrations
- 6: Close loopholes and enforce campaign contractors finance laws

That the New Hampshire State Legislature support concrete legislation to enact the We the People agenda. The record of the vote approving this article shall be transmitted by written notice from the Selectmen to the NH congressional delegation and to **New Hampshire's** state legislators, and to the President of the United States informing them of ht instructions from their constituents within 30 days of the vote. *(The Board of Selectmen do not recommend this Article)*

**Motion seconded by Martin All in favor of amending the article none opposed.** Cheryl further states that this is a state wide effort to get Government back to the people.  
**All in favor none opposed. Article will appear on the ballot as amended.**

Yes 262

No 192

**Article 25:** To see if the Town will vote to raise and appropriate the sum of \$1,000.00 (one thousand dollars) to support the Boys & Girls Club of the North Country in order to provide a healthy, safe, and productive after school and vacation camp environment for children from Bethlehem and other area towns. *(The Board of Selectmen do not recommend this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Libby. Discussion: Mike Bruno made the motion to amend this article to a zero balance.** Every service they provide, we provide. **Seconded by Chris McGrath.** Don L. stated that his step son goes to the Boys and Girls Club because he got thrown out of the Bethlehem Rec Dept. We have a library and we don't ask the state to close their library because we have our own. Boys and Girls Club offers more weeks of coverage. Bethlehem Rec was closed when the B&G Club was not. Three adults



that work at the B&G Club have college degrees, our Rec Dept people do not. This program meets needs. Sally Syren added that this serves an excellent need. Kids that live in Bethlehem can go there if they choose. **in favor of reduction – None. All in favor none opposed. Article will appear on the ballot as written.**

Yes 243

No 224

**Article 26:** To see if the Town will vote to raise and appropriate the sum of Fifteen Hundred Dollars (\$1500.00) to help support the Above the Notch Humane Society, for the rehabilitation and support of surrendered animals and for animal cruelty investigation in the New Hampshire North Country. *(The Board of Selectmen do not recommend this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Libby. Discussion: None. All in favor none opposed. Article will appear on the ballot as written.**

Yes 236

No 229

**Article 27:** To see if the Town will vote to raise and appropriate the sum of \$1500 to support the Center for New Beginnings in their mission to provide mental health counseling services to individuals throughout the North country. The Center for New Beginnings provided services for 50 individuals who reside in the Town of Bethlehem I 2015. *(The Board of Selectmen do not recommend this Article)*

**Martin made the motion to place the warrant article on the ballot as written. The motion was seconded by Libby. Discussion: None. All in favor none opposed. Article will appear on the ballot as written.**

Yes 214

No 250

**Respectfully Submitted,  
Mary Jackson, Town Clerk**

## SCHEDULE OF TOWN PROPERTY

### 2013 Tax Liens – Deeded 2016

		<b>Lot Size</b>	<b>Assessment</b>
205-200	L/B James Street	0.46 AC	101,400
415-057	L/B River Road	3.50 AC	87,700
419-050	L/O Main Street	4.50 AC	4,300
419-051	L/O Main Street	0.90 AC	900
<b>Total Tax Deeded</b>			<b>\$ 194,300</b>

### Town Owned Land & Buildings

203-001	L/B Highway Garage	3.30 AC	\$ 656,300
204-043-002	L/B Town Water Supply	5.34 AC	1,012,100
205-122	L/B Visitor Center	1.48 AC	165,200
206-018	L/B Town Library	3.20 AC	804,600
206-029	L/O Elm Street	1.20 AC	30,200
206-029-001	L/O Elm Street	3.10 AC	32,500
206-035	L/B Town Hall	0.59 AC	760,300
413-049	L/O Swazey Lane (Gift)	0.18 AC	1,500
414-005	L/O Bethlehem Town Forest	24.00 AC	51,800
414-008	L/O Bethlehem Town Forest	38.00 AC	67,000
414-009	L/B Bethlehem Village District	38.90 AC	1,218,700
414-011	L/O Bethlehem Village District	0.14 AC	200
414-012	L/O Bethlehem Village District	3.22 AC	3,500
416-003	L/O Former Transfer Station	64.52 AC	86,300
<b>Total Owned</b>			<b>\$ 4,890,200</b>

### COUNTRY CLUB

203-001	L/B BCC Country Club	102.14 AC	\$ 617,600
203-017	L/O Prospect Street	33.00 AC	295,900
203-018	L/O Prospect Street	4.70 AC	99,400
203-019	L/O Prospect Street	1.00 AC	62,500
203-034	L/O Pleasant Street	15.70 AC	43,200
<b>Total Country Club</b>			<b>\$ 1,118,600</b>

### PARKS AND RECREATION

203-021	L/B Gazebo	1.94 AC	\$ 28,800
203-025	L/B Tennis Courts	1.20 AC	64,800
205-120	L/O Basket Ball Courts & Recreation Area on Agassiz	4.16 AC	120,400
206-027	L/O Elm Street Ball Field	7.80 AC	50,700
206-036	L/B Town Pool	1.50 AC	271,100
<b>Total Parks and Recreation</b>			<b>\$ 535,800</b>

### CEMETERIES

203-003	L/O Main Street "Cemetery"	1.20 AC	-
206-051	L/O Off Cemetery Street (Gift)	0.41 AC	-

206-056	L/O Maple Street (Gift)	2.60 AC	-
206-055	L/O Maple Street	0.67 AC	-
206-057	L/O Maple Street	6.50 AC	-
206-058	L/O Maple Street	0.76 AC	-
404-014	L/O Brook Road	2.90 AC	-
<b>Total Cemeteries</b>			<hr/> -
<b>SCHOOLS</b>			
206-015	L/B BES	4.49 AC	\$ 1,443,400
402-025	L/B Profile	17.99 AC	5,389,800
402-021	L/O Profile	5.53 AC	30,600
<b>Total Schools</b>			<hr/> <b>\$ 6,863,800</b>
<b>RAILROADS – STATE OF NH</b>			
209-026	L/O Trudeau Road	3.70 AC	\$ 4,000
209-058-001	L/O River Road	7.20 AC	7,800
405-058	L/O Whitefield Road	40.00 AC	70,800
406-034	L/O Pond View Road	15.00 AC	34,600
416-002	L/O Whitefield Road	2.50 AC	2,400
416-008	L/O Whitefield Road	6.40 AC	6,100
419-015	L/O Trudeau Road	9.90 AC	12,300
<b>Total Railroads</b>			<hr/> <b>\$ 138,000</b>
<b>MISCELLANEOUS – STATE OF NH</b>			
204-113	L/O Edelweiss Drive	11.80 AC	\$ 43,000
209-066	L/O Main Street	0.75 AC	700
209-078	L/O River Road	3.90 AC	4,200
420-032	L/O Main Street	4.60 AC	31,500
422-005-001	L/B Trudeau Road	12.10 AC	316,900
<b>Total Misc. – State of NH</b>			<hr/> <b>\$ 396,300</b>
<b>PROPERTIES DEEDED PROIR TO 2016</b>			
201-031	L/O Rocks Edge Road	0.52 AC	\$ 20,100
202-037	L/O Main Street	8.60 AC	27,600
203-002	L/O Main Street	3.30 AC	35,800
203-030	L/O Pine Street	0.41 AC	20,700
206-063-001	L/O Maple Street	24.70 AC	51,300
403-020	L/O Caswell Heights	0.04 AC	-
406-021-003	L/O Whitefield Road	5.00 AC	20,900
413-041	L/O Mt. View Lane	2.20 AC	11,300
414-014	L/B Maple Street	0.96 AC	27,800
415-017-004	L/O River Road	2.85 AC	29,000
415-019	L/B River Road	0.96 AC	67,200
415-148	L/O Moose Trail	1.40 AC	16,500
<b>Total Land and Buildings</b>			<hr/> <b>\$ 328,200</b>

**LOTS SOLD IN TAX SALES**

411-050-002	L/B Mt. Cleveland Road	2.55 AC	89,000
418-006	L/O Beech Hill Road	2.30 AC	31,600
<b>Total Assessed Value of Sold Lots</b>			<b>\$ 120,600</b>

**OWNERS UNKNOWN**

203-075	L/O Evergreen Lane	0.38 AC	\$ 20,300
205-048	L/O Doris Street	0.13 AC	1,500
207-020	L/O Other End Road	0.58 AC	2,100
209-079	L/O River Road	0.07 AC	100
209-080	L/O River Road	2.20 AC	28,300
414-007	L/O Prospect Street	14.70 AC	7,900
417-006	L/O Whitefield Town Line	2.70 AC	2,900
<b>Total Unknown</b>			<b>\$ 63,100</b>

**TAX EXEMPT ORGANIZATIONS****RELIGIOUS**

203-051	All Souls Durrell Methodist Church	0.85 AC	\$ 33,500
203-052	United Methodist Church	0.35 AC	321,500
204-049	Congregation Madhzikey Hadas	0.61 AC	57,000
204-073	Bethlehem Hebrew Congregation	0.44 AC	318,100
207-007	Our Lady of the Fairways	0.11 AC	-
405-042	Assembly of God	2.50 AC	845,500
416-051	Bethlehem Christian Center	91.50 AC	185,350
<b>Total Religious</b>			<b>\$ 1,760,950</b>

**NON-PROFIT ORGANIZATIONS**

203-047-1-11	B/O WREN		\$ 142,300
203-047-002	L/B WREN	0.29 AC	85,300
205-016	L/B Colonial Theatre	0.50 AC	228,000
207-005	Friendship House	5.85 AC	311,500
403-012	Burch House	14.70 AC	298,700
412-016	L/O Copper Cannon Camp	39.10 AC	42,200
412-017	L/B Copper Cannon Camp	46.80 AC	338,000
412-017-99	B/O Copper Cannon Camp	-	754,300
412-018	L/O Copper Cannon Camp	24.10 AC	36,800
412-019	L/O Copper Cannon Camp	16.00 AC	32,400
<b>Total Non-Profit Organizations</b>			<b>\$ 2,269,500</b>

**FOREST**

204-043-001	L/O Strawberry Hill Reservation	53.50 AC	\$ 93,000
209-065	L/O Strawberry Hill Reservation	0.04 AC	400
209-067	L/O Strawberry Hill Reservation	0.67 AC	20,000
210-016	USA	109.00 AC	157,000
412-022-002	USA	210.36 AC	227,200
413-058	NH - Cushman	26.00 AC	28,100

422-003	USA-Gale River	50.38 AC	80,300
422-004	US Forest Service	342.00 AC	369,400
422-005	US Forest Service	31,112.90 AC	<u>33,601,900</u>
<b>Total Forest</b>			<b>\$ 34,577,300</b>

<b>FOR-PROFIT ORGANIZATIONS</b>	<b>ASSESSMENT</b>	<b>EXEMPTION</b>
White Mountain School	\$ <u>4,925,526</u>	<u>\$ 3,421,694</u>
<b>Total For-Profit Organizations</b>	<b>\$ 4,925,526</b>	<b>\$ 3,421,694</b>

PAYMENT IN LIEU OF TAXES

		<b>Assessed Value</b>	<b>Payment</b>
NFI North, Inc.	1.90 AC	\$ 178,600	\$ 4,000
Bethlehem Senior Housing Associates	2.18 AC	704,300	4,817
SPNHF	1,326.50 AC	<u>729,040</u>	<u>8,000</u>
<b>Total</b>		<b>\$1,611,940</b>	<b>\$ 16,817</b>

## SUMMARY - INVENTORY OF VALUATION

Current Use Land	\$ 982,791	
Residential Land	45,725,900	
Commercial/Industrial Land	4,500,300	
Total Taxable Land		\$ 51,208,991
Residential Building	\$ 135,241,610	
Manufactured Housing	4,040,500	
Commercial/Industrial Building	33,601,723	
Total Taxable Buildings		\$ 172,883,833
Utilities		
Public Utilities		\$ 6,441,981
Other Utilities		160,800
Valuation Before Exemptions		\$ 230,695,605
Adjusted Elderly Exemptions	\$ 1,370,200	
School Exemption	150,000	
Wood Heating System Exemption	25,000	
Total Exemptions Off Valuation		\$ (1,395,200)
Net Valuation On Which Tax Rate Is Computed		\$ 229,150,405
Less the A list utilities		\$ (6,441,981)
Net Valuation Without Utilities On Which Tax Rate For State Education Tax is Computed		\$ 222,708,424
Other Credits and Exemptions		
Totally & Permanently Disabled Veterans		\$ 36,000
War Service Credits		\$ 65,500
Tax Exempt Land & Buildings		\$ 56,072,700

## TAX RATE ON \$1,000 VALUATION

Municipal .....	\$5.48
County .....	\$1.77
Schools .....	\$17.82
State .....	\$2.39
<b>Total .....</b>	<b>\$ 27.46</b>

Village District .....\$1.17

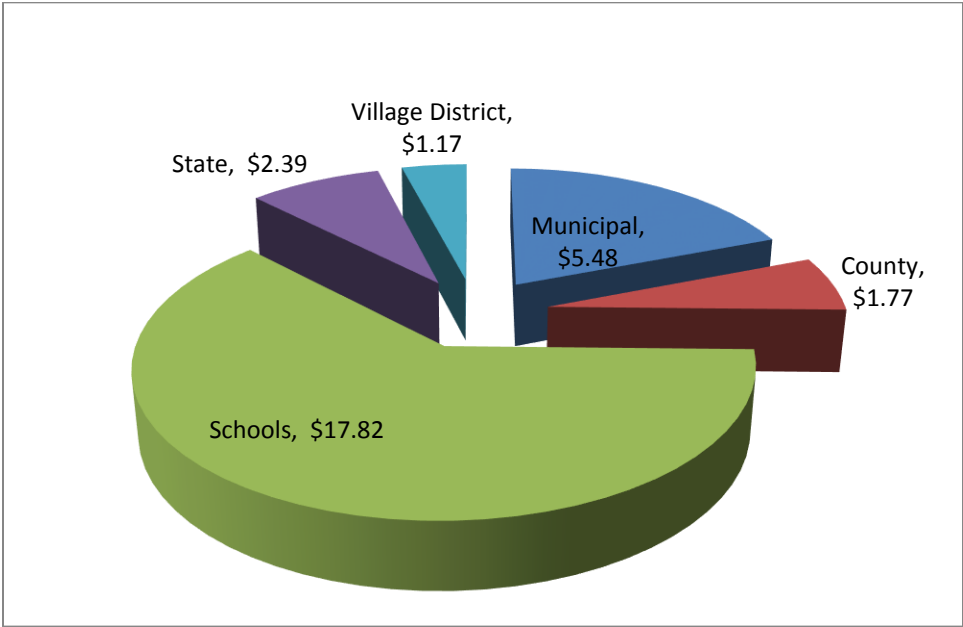
**TOTAL.....\$28.63**

**Net Assessed Valuation - .....\$229,150,405**

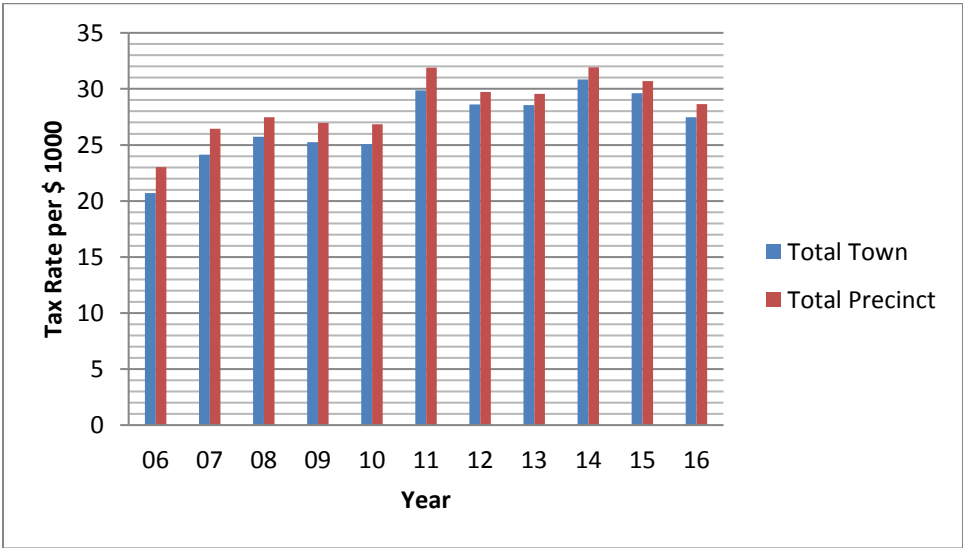
**Net Assessed Valuation - Village District .....\$69,417,684**

<u>Year</u>	<u>Municipal</u>	<u>Village</u>	<u>School</u>	<u>County</u>	<u>State</u>	<u>Total Town</u>	<u>Total Precinct</u>
1989	2.79	2.03	10.72	1.24		14.75	16.78
1990	3.41	2.48	13.91	1.12		18.44	20.92
1991	2.87	2.45	15.28	1.01		19.16	21.61
1992	4.19	2.23	16.87	1.12		22.18	24.41
1993	4.16	2.15	17.04	1.06		22.26	24.41
1994	4.98	2.47	18.13	1.15		24.26	26.73
1995	4.71	2.74	19.64	1.24		25.59	28.33
1996	3.27	2.69	20.85	1.12		25.24	27.93
1997	3.46	2.69	20.74	1.25		25.45	28.14
1998	6.78	1.41	27.22	1.56		35.56	36.97
1999	8.62	1.32	12.64	1.67	7.25	30.18	31.50
2000	12.98	1.16	15.53	1.78	7.30	37.59	38.75
2001	5.21	1.15	15.21	1.96	7.71	30.09	31.24
2002	5.80	1.84	17.23	1.86	6.41	31.30	33.14
2003	5.80	3.27	18.97	2.36	6.03	33.16	36.43
2004	3.60	2.10	12.58	1.28	2.84	20.30	22.40
2005	3.59	1.85	12.71	1.30	2.51	20.11	21.96
2006	3.86	2.33	13.28	1.22	2.34	20.70	23.03
2007	5.49	2.30	14.93	1.34	2.38	24.14	26.44
2008	6.66	1.73	15.27	1.51	2.30	25.74	27.47
2009	6.42	1.73	15.02	1.41	2.39	25.24	26.97
2010	7.79	1.78	13.56	1.34	2.37	25.06	26.84
2011	8.90	2.04	16.61	1.72	2.64	29.87	31.91
2012	8.74	1.11	15.44	1.65	2.78	28.61	29.72
2013	7.12	1.01	17.22	1.64	2.57	28.55	29.56
2014	7.12	1.09	19.33	1.88	2.50	30.83	31.92
2015	5.75	1.09	19.32	1.78	2.77	29.62	30.71
2016	5.48	1.17	17.82	1.77	2.39	27.46	28.63

**2016 Tax Rate Breakdown**



**Tax Rate Comparison**





## TREASURER'S REPORT

### Source of Funds

Audited Balance January 1, 2016		\$ 1,886,100.59
Miscellaneous Revenue	\$ 67,027.19	
Highway Block	108,183.19	
Payment in Lieu of Taxes	190,062.62	
Tax Collector	6,716,104.37	
Repurchase	21,429.74	
Tax Collector – Processing Fee	79.50	
Sale of Municipal Property	55,385.01	
Mortgage	1,559.71	
Town Clerk	493,915.97	
Town Clerk – Processing Fee	99.00	
Town Clerk – NSF Checks	(1,484.40)	
Town Clerk – NSF Bank Fee & Postage	108.21	
Police Detail	2,470.72	
Police Detail Overtime Grant	1,366.96	
Cemetery	550.00	
Meals and Room	132,272.88	
Host Revenue	235,133.54	
Scrap Metal	376.50	
Pool Revenue	13,117.33	
Visitor Center Memberships	1,110.00	
Ambulance Revenue	64,470.55	
NSF Check Ambulance	(515.60)	
Reimbursement Grant	2,886.15	
Reimbursement-Exp.	3,500.08	
Reimbursement – Beth. Country Club	298,474.17	
Reimbursement – Recreation Fund	68,975.86	
BRLF Revolving	0.00	
Escrow Reimbursement	1,926.59	
Ambulance Loan	78,233.00	
Trust Reimbursement	146,528.72	
Interest Earned	3,488.66	
<b>Total</b>	<b>\$ 8,706,836.22</b>	<b>\$ 10,592,936.81</b>

### Use of Funds

Payroll	\$ 757,485.33	
Payroll Taxes	205,482.89	
TASC	6299.70	
Accounts Payable Net	7,166,982.92	
WCM Access	240.00	
Wire Transfer Fees	5.00	
Return Deposit Items Fees	124.53	
Annual Payment Cemetery Loan	6,129.96	
Annual ADA (building) payment	56,259.85	
Annual Payment Restoration Loan	17,746.54	
<b>Total</b>	<b><u>\$ 8,216,756.72</u></b>	
<b>Unaudited Fund Balance – December 2016</b>		<b>\$ 2,376,180.09</b>

# TREASURER'S REPORT

## Bethlehem Country Club

### Source of Funds

#### Audited Balance Jan 1, 2016

\$ (34,331.03)

Memberships	\$ 55,895.00
Green Fees	91,661.00
Golf Carts	76,648.85
Innkeepers	435.00
Discount Cards	0.00
Discount Coupons	0.00
RECP	0.00
10 Ride	0.00
Miscellaneous Revenue	(573.50)
Pro Shop - Sku	24,287.11
Tournaments	1,900.00
Punch Board	0.00
GHIN	0.00
Corp	0.00
Restaurant	19,295.18
Function	525.00
Snacks	3,068.32
Liquor	18,814.52
Restitution	119.68
Interest	80.50
Refund	167.00
Deposit Adjustment	(1.83)

#### Total

\$ 292,321.83

### Use of Funds

Club House Expenses	\$ 48,471.13
Course Expenses	155,817.73
Restaurant/Liquor	61,638.87
Water	525.10
Bank Charges-Credit Card	2,956.15
Bank Charges Credit Card Restaurant	556.86
NH State Rooms & Meals Tax	3,053.00

#### Total

\$ 273,018.84

FY 2016

\$ 19,302.99

Audited Balance Jan. 1, 2016

\$ (34,331.03)

### Unaudited Fund Balance – December 2016

\$ (15,028.04)

# TREASURER'S REPORT

## Recreation Fund

### Source of Funds

Audited Balance January, 2016		<b>\$ 88,364.92</b>	
Income Received			
After School	\$ 15,514.00		
Special	689.31		
Snack Reimbursement	0.00		
Donation	7,091.10		
Sports	1,900.00		
Summer	11,661.00		
Refund - Summer	(255.00)		
Field Trip	840.00		
Swim Lessons	0.00		
Miscellaneous	0.00		
Interest Earned through December	89.52		
<b>Total</b>		<b>\$ 37,529.93</b>	<b>\$ 125,894.85</b>

### Expensed

Petty Cash Returned	(100.00)		
Transfer to General Fund for FY 15	14,759.71		
Transfer to General Fund for FY 16	54,216.15		
Total Expensed		<b>\$ 68,875.86</b>	
<b>Balance</b>			<b>\$ 57,018.99</b>

### Use of Funds

Summer Head Counselor Salary	\$ 25,000.00		
Telephone	362.81		
Park Electricity	481.49		
Fuel	298.66		
Rec Staff Training/Conference	0.00		
Snack Program	553.28		
Sports	7,237.34		
Rec Services & Supplies	7,467.93		
Postage	94.00		
Field Trips	4,875.40		
Summer	1,406.44		
Special	6,892.10		
<b>Total FY 2016</b>		<b>\$ 54,669.45</b>	

2016 Transfer to General Fund	<u>\$ 54,216.15</u>
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Balance Due FY 2016	\$ 453.30
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<b>Unaudited Fund Balance – December, 2016</b>	<b>\$ 56,565.69</b>
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## Roberts & Greene, PLLC

### INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen  
Town of Bethlehem  
Bethlehem, New Hampshire 03574

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Bethlehem, as of and for the year ended December 31, 2015, which collectively comprise the Town's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Basis for Adverse Opinion on the Governmental Activities***

As discussed in Note I.B.3. to the financial statements, management has not recorded the capital assets in governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that the capital assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

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[info@roberts-greene.com](mailto:info@roberts-greene.com)

**Adverse Opinion**

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of Bethlehem as of December 31, 2015, or the changes in financial position thereof for the year then ended.

**Unmodified Opinions**

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and the aggregate remaining fund information of the Town of Bethlehem, as of December 31, 2015, and the respective changes in financial position thereof and the budget to actual comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

**Emphasis of Matter**

As discussed in Note I.B.5. to the financial statements, in 2015, the Town adopted new accounting guidance regarding the accounting and reporting for pensions. Our opinion is not modified with respect to this matter.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the pension related schedules on pages 28 – 30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Bethlehem has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the Town of Bethlehem. The combining nonmajor and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor and individual fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

August 8, 2016

*Robert & Greene, PLLC*

**EXHIBIT 2**  
**TOWN OF BETHLEHEM, NEW HAMPSHIRE**  
**Statement of Activities**  
**For the Year Ended December 31, 2015**

		Program Revenues		Net (Expenses) Revenue and Change in Net Assets
	Expenses	Charges for Services	Operating Grants and Contributions	
Governmental activities:				
General government	\$ 443,156	\$ 8,536	\$ -	\$ (434,620)
Public safety	747,457	63,553	13,549	(670,355)
Highways and streets	674,317	113	100,660	(573,544)
Health	23,321	-	-	(23,321)
Welfare	35,555	-	-	(35,555)
Culture and recreation	553,590	328,001	-	(225,589)
Conservation	4,619	-	-	(4,619)
Interest on long-term debt	29,317	-	-	(29,317)
Capital outlay	112,183	-	-	(112,183)
Total governmental activities	<u>\$ 2,623,515</u>	<u>\$ 400,203</u>	<u>\$ 114,209</u>	<u>(2,109,103)</u>
General revenues:				
Property taxes				1,403,272
Other taxes				305,517
Licenses and permits				464,894
Grants and contributions not restricted to specific programs				122,194
Miscellaneous				22,602
Total general revenues				<u>2,318,479</u>
Loss on sale of tax deeded property				<u>(112,583)</u>
Change in net position				96,793
Net position, beginning, as restated, see Note III.D.				<u>101,007</u>
Net position, ending				<u>\$ 197,800</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 5**  
**TOWN OF BETHLEHEM, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended December 31, 2015**

	General	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
Taxes	\$ 1,721,853	\$ -	\$ 1,721,853
Licenses, permits and fees	464,894	-	464,894
Intergovernmental	238,643	-	238,643
Charges for services	166,999	318,423	485,422
Miscellaneous	11,907	7,933	19,840
Total revenues	<u>2,604,296</u>	<u>326,356</u>	<u>2,930,652</u>
<b>Expenditures:</b>			
Current:			
General government	441,894	7,649	449,543
Public safety	770,260	8,632	778,892
Highways and streets	691,881	-	691,881
Sanitation	-	4,179	4,179
Health	23,321	-	23,321
Welfare	35,847	-	35,847
Culture and recreation	245,743	317,863	563,606
Conservation	-	4,619	4,619
Debt service:			
Principal	74,438	-	74,438
Interest	22,925	-	22,925
Capital outlay	101,900	10,283	112,183
Total expenditures	<u>2,408,209</u>	<u>353,225</u>	<u>2,761,434</u>
Excess (deficiency) of revenues over (under) expenditures	<u>196,087</u>	<u>(26,869)</u>	<u>169,218</u>
<b>Other financing sources (uses):</b>			
Transfers in	-	71,095	71,095
Transfers out	(60,100)	(10,995)	(71,095)
Inception of capital leases	101,900	-	101,900
Total other financing sources and uses	<u>41,800</u>	<u>60,100</u>	<u>101,900</u>
Loss on sale of tax deeded property	<u>(112,583)</u>	<u>-</u>	<u>(112,583)</u>
Net change in fund balances	125,304	33,231	158,535
Fund balances, beginning, as restated, see Note III.D.	607,633	860,965	1,468,598
Fund balances, ending	<u>\$ 732,937</u>	<u>\$ 894,196</u>	<u>\$ 1,627,133</u>

The notes to the financial statements are an integral part of this statement.

## TOWN CLERKS REPORT

*The total money collected in the Town Clerk's Office between January 1, 2016 and December 31, 2016 is as follows:*

2016

<i>Motor Vehicle Permits</i>	<b>\$ 480,095.91</b>
<i>Boat Permit Fee's</i>	<b>\$ 693.56</b>
<i>Dog License Fee's</i>	<b>\$ 2,746.00</b>
<i>Dog Fine's</i>	<b>\$ 56.00</b>
<i>Marriage License</i>	<b>\$ 950.00</b>
<i>Vital Records (birth, marriage, death certificates)</i>	<b>\$ 5,915.00</b>
<i>Cemetery Fee's</i>	<b>\$ 1,300.00</b>
<i>UCC Filing Fee's</i>	<b>\$ 375.00</b>
<i>Miscellaneous (checklist copies, bank charges, postage, etc.)</i>	<b><u>\$ 106.80</u></b>
<b><i>TOTAL:</i></b>	<b>\$ 492,379.27</b>

### Monthly Statistics

	<b># of Motor Vehicle Permits Issued</b>	<b># of Boat Permits Issued</b>	<b># State Titles Issued</b>	<b># of Dog Licenses Issued</b>	<b># of Vital Records Issued</b>
<b>January</b>	262	1	47	31	36
<b>February</b>	244	1	53	82	26
<b>March</b>	310	7	80	83	31
<b>April</b>	310	10	82	135	9
<b>May</b>	357	12	91	40	37
<b>June</b>	346	9	85	17	100
<b>July</b>	279	2	68	4	42
<b>August</b>	317	0	84	7	16
<b>September</b>	316	0	67	2	43
<b>October</b>	314	0	65	3	31
<b>November</b>	228	0	50	1	78
<b>December</b>	<u>125</u>	<u>0</u>	<u>25</u>	<u>3</u>	<u>11</u>
<b>TOTALS</b>	<b>3408</b>	<b>25</b>	<b>797</b>	<b>408</b>	<b>460</b>

Another year quickly put behind us and within that year another step forward. On-line services have been a success as well as in office use of credit and debit cards. In order to make these card services more affordable, we changed to a new payment processing center which reduced the convenience fee to 2.79% from 2.95%. This year we anticipate



purchasing a chip card reader to add another element of security when you choose to use a card at the window.

We welcome back Myrtle Ledoux as the part time Deputy Clerk. Myrtle had been the Town Clerk in the past and is doing a great job relearning all of the intricacies of the vehicle registration process.

The 2016 election year was a busy and important one. Thank you to our Ballot Clerks, Supervisors of the Checklist and everyone else that helped in getting us through each election without complications. Also, thank you to all of the voters who participated.

We enjoy seeing all of you in the office each year but if you are not able make it, know that you have an alternative instead of waiting and risk expiration. Feel free to try the online services; your registration or dog license will be mailed to you.

Mary Jackson, Town Clerk

Myrtle Ledoux, Deputy Town Clerk

## TAX COLLECTOR REPORT

	<b>DEBITS</b>		
<b>Levies of:</b>	<b>2016</b>	<b>2015</b>	<b>2014/Prior</b>
Uncollected Taxes Beginning of Year:			
Property Taxes	\$ 0.00	\$ 645,532.65	\$ 10,503.81
Land Use Change	0.00	0.00	0.00
Yield Taxes	0.00	0.00	0.00
Excavation	0.00	0.00	0.00
Property Tax Credit	(455.11)	0.00	0.00
Taxes Committed This Year:			
Property Taxes	6,261,155.71	0.00	0.00
Land Use Change	4,805.51	0.00	0.00
Yield Taxes	19,710.50	0.00	0.00
Excavation Tax	1,140.40	0.00	0.00
Other: Misc other charge	0.00	930.00	0.00
Overpayments:			
Property Taxes	10,526.83	5,857.10	1,753.92
Yield Taxes	0.00	0.00	0.00
Costs before lien	0.00	4,661.00	0.00
Interest Collected	<u>5080.97</u>	<u>20,608.87</u>	<u>0.00</u>
<b>TOTAL DEBITS</b>	<b>\$ 6,309,481.07</b>	<b>\$ 727,816.76</b>	<b>\$ 1,753.92</b>
<b>CREDITS</b>			
Remitted to Treasurer			
During Fiscal Year:			
Property Taxes	\$ 5859206.58	\$ 483399.17	\$ 0.00
Land Use Change	4805.51	0.00	0.00
Yield Taxes	19177.47	0.00	0.00
Interest	5052.83	20,612.12	0.00
Excavation Tax	1140.40	0.00	0.00
Converted To Lien	0.00	203,976.37	0.00
Other	0.00	\$1,045.50	52.00
Abatements Made:			
Property Taxes	8020.29	18,762.35	9,913.24
Land Use Change	0.00	0.00	0.00
Yield Taxes	533.03	0.00	0.00
Excavation	0.00	0.00	0.00
Other	0.00	21.25	156.00
Current Levy Deeded	2919.53	0.00	0.00
Uncollected Taxes End of Year			
Property Taxes	408597.29	0.00	2,344.49
Yield Taxes	0.00	0.00	0.00
Interest	28.14	0.00	0.00
Other	0.00	0.00	0.00
Property Tax Credit Balance	0.00	0.00	0.00
<b>TOTAL CREDITS</b>	<b><u>\$ 6309481.07</u></b>	<b><u>\$ 727816.76</u></b>	<b><u>\$ 12,257.73</u></b>

## SUMMARY OF TAX LIEN ACCOUNTS

### DEBITS

	2015	2014	2013/Prior
Unredeemed Liens			
Beginning of Fiscal Year:	\$ 0.00	\$162,590.94	\$203,117.74
Liens Executed			
During Fiscal Year	215,213.48	0.00	0.00
Interest and Costs Collected			
After Lien Execution	<u>5,562.63</u>	<u>13,179.38</u>	<u>\$53,936.74</u>
TOTAL DEBITS	\$220,776.11	\$175,770.32	\$257,054.48

### CREDITS

Remittance to Treasurer:			
Redemptions	\$82,285.40	\$ 54,412.91	\$ 108,029.99
Interest & Costs Collected			
After Lien Execution	5,562.63	13,147.24	53,813.07
Abatements of			
Unredeemed Taxes	56.75	8,195.29	0.00
Liens Deeded To Municipality	6,178.26	3,106.00	8,818.47
Unredeemed Liens			
End of Year	<u>\$126,693.07</u>	<u>96,908.88</u>	<u>86,392.95</u>
Total Credits	\$220,776.11	\$175,770.32	\$257,054.48

## DETAILED STATEMENT OF EXPENDITURES

<b>Executive</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
Clerical	\$ 31,220	\$ 32,449	\$ 34,320
Assistant Salary	46,3500	47,890	49,883
Selectmen's Salaries	8,000	8,000	8,000
Auditors	14,000	15,300	15,300
Health Insurance	13,897	13,896	14,303
Dental Insurances	800	799	800
SS/MC Taxes	6,545	5,879	7,054
NH Retirement	8,662	8,975	9,494
Registry	100	86	100
Telephone	1,100	853	1,100
Hardware Support	9,700	8,855	9,700
Computer Expense	5,000	4,393	5,000
Professional Consulting	4,500	50	2,500
Printing	4,000	2,851	4,000
Dues	2,900	2,504	2,900
NHMA Membership Dues	2,100	2,052	2,100
Public Notices	2,000	1,244	1,500
Office Supplies	1,750	1,819	1,250
Postage	1,300	1,267	1,300
Book & Periodicals	100	36	100
Miscellaneous	3,500	2,646	3,500
Equipment Lease	800	598	-
Equipment Repair & Maintenance	1,000	634	1,000
Training & Conferences	300	130	300
Economic Development	2,500	2,500	-
Office Furniture	250	-	250
<b>Total Executive</b>	<u>172,354</u>	<u>165,706</u>	<u>175,754</u>
<b>Town Clerk</b>			
Town Clerk Salary	26,960	27,053	26,960
Deputy Town Clerk	7,400	7,313	8,424
Moderator	1,200	1,300	600
Supervisors of the Checklist	2,100	2,100	2,100
Ballot Clerks	3,650	3,513	2,300
SS/MC Taxes	2,800	2,790	2,930
Meals	700	478	300
Telephone	1,080	859	1,080
Information Systems	3,050	2,732	3,050
Services/Supplies	1,700	998	3,060
Dues & Education	385	358	236
Postage	600	634	650
Mileage	325	519	550
Advertising	1,200	1,037	800
Payment to Government Agencies	<u>5,000</u>	<u>4,239</u>	<u>5,000</u>
<b>Total Town Clerk</b>	<u>58,150</u>	<u>55,923</u>	<u>58,849</u>

**Tax Collector**

Tax Collector's Salary	18,643	18,723	20,731
Deputy Tax Collector	4,680	4,021	5,280
Treasurer's Salary	8,000	8,000	8,000
SS/MC Taxes	2,396	2,352	2,485
Registry	800	497	700
Telephone	500	440	500
Information System	2,991	2,403	2,588
Services	3,300	2,493	3,950
Treasurer Services	500	280	500
Dues & Education	385	338	200
Supplies	1,750	1,913	2,100
Postage	3,500	3,936	4,140
Mileage	385	80	150
<b>Total Tax Collector</b>	<u>47,830</u>	<u>45,476</u>	<u>52,324</u>

**Assessing**

Registry	300	475	300
Assessing	20,800	18,720	20,800
Update Maps	2,250	2,250	2,250
Computer Software Maintenance	4,250	4,129	4,350
Supplies/Services	300	56	200
Postage	50	9	50
Education & Mileage	100	-	100
<b>Total Assessing</b>	<u>28,050</u>	<u>25,639</u>	<u>28,050</u>

**Legal**

Legal Expense	32,000	61,695	32,000
Zoning/Code Enforcement	3,000	-	3,000
Northern Pass	-	-	15,000
<b>Total Legal</b>	<u>35,000</u>	<u>61,695</u>	<u>50,000</u>

**Planning & Zoning**

Secretary's Salary	18,200	12,271	12,500
Consulting Services	500	-	500
SS/MC Taxes	1,392	939	957
NH Retirement	2,033	381	-
Legal Expense	3,000	900	2,100
Registry	550	408	500
Advertising	1,200	4,457	2,200
Telephone	480	676	600
Services	300	12	300
Supplies	200	64	300
Postage	700	2,227	1,200
<b>Total Planning &amp; Zoning</b>	<u>28,555</u>	<u>22,335</u>	<u>21,157</u>

**Government Building**

Cemetery Salary	6,000	2,664	1,500
GGB Salaries	9,000	1,013	8,500
SS/MC Taxes	600	281	536

Cemetery Maintenance	4,500	4,030	5,800
Cemetery Equipment Purchase	-	-	6,300
Out-of-District Hydrants	3,000	480	2,500
Lights	10,000	8,778	10,000
Heating Fuel	13,000	8,150	13,000
Building Maintenance	18,000	17,426	9,552
Cleaning Services	-	-	13,312
Supplies	3,500	9,293	5,000
Equipment Repair	1,300	2,316	1,300
Vehicle Mileage	-	-	-
<b>Total Government Building</b>	<u>68,900</u>	<u>54,431</u>	<u>77,300</u>
<b>Insurance</b>			
Insurance Claim Expense	3,000	465	2,000
Property-Liability Insurance	54,214	46,285	47,179
Workers' Comp Insurance	34,652	31,212	32,433
Unemployment Insurance	<u>5,256</u>	<u>797</u>	<u>7,519</u>
<b>Total Insurance</b>	<u>97,122</u>	<u>78,759</u>	<u>89,131</u>
<b>Visitors' Center</b>			
Visitors' Center	6,000	5,814	6,000
Visitors' Center SS/MC	405	445	405
Visitors' Center Service/Supplies	<u>4,495</u>	<u>4,219</u>	<u>4,495</u>
<b>Total Visitors' Center</b>	<u>10,900</u>	<u>10,478</u>	<u>10,900</u>
<b>Wood Assessor</b>			
Salary	1,900	1,368	1,900
Mileage	<u>100</u>	<u>78</u>	<u>100</u>
<b>Total Wood Assessor</b>	<u>2,000</u>	<u>1,446</u>	<u>2,000</u>
<b>Police</b>			
Police Chief Salary	68,257	71,974	70,999
Officers' Salaries	250,708	197,346	231,236
Special Detail	1,000	990	1,000
Prosecutor	2,000	3,478	30,000
Overtime Patrol Grants	8,100	1,815	-
Equipment Grants	3,800	1,998	2,000
Health Insurance	30,684	26,737	49,689
Dental Insurance	3,209	2,950	4,534
SS/MC Taxes	4,812	3,825	4,397
NH Retirement	86,544	68,618	84,618
Telephone	6,200	5,961	6,500
Services/Supplies	2,600	5,023	5,950
Animal control Misc. Supplies	1,000	374	1,000
Office Supplies	2,500	3,225	2,500
Postage	400	279	400
Ammo/Range	3,600	4,654	3,600
Fuel/Gas	12,746	9,455	12,451
Cruiser 1(2007 Impala)	1,700	1,936	1,700
Cruiser 2 (2015 Explorer)	2,000	1,565	2,000

Cruiser 3 (2010 Expedition)	2,000	1,896	2,000
Cruiser 4 (2013 Explorer)	2,000	5,449	2,000
Tech Support	2,500	1,037	2,500
Mileage	1,100	-	1,100
Printer/Copier Lease	2,000	1,857	2,000
Training	1,000	1,558	1,000
Uniforms	3,500	5,161	3,500
<b>Total Police</b>	<u>505,960</u>	<u>429,161</u>	<u>528,674</u>
<b>Fire</b>			
Chief	48,000	48,231	49,440
Volunteer Firemen	21,000	21,444	23,000
Assistant Fire Chief	1,500	1,500	1,500
Fire Chief SS/MC Taxes	2,303	2,663	2,591
Fire Chief Health Insurance	7,195	7,195	7,588
Fire Chief NH Retirement	13,997	14,064	15,092
Training	4,000	2,101	4,000
Telephone	1,000	1,100	1,000
Office Supplies	1,000	985	1,200
Service/Supplies	5,500	6,023	7,000
Station Maintenance	1,000	-	2,000
Dues & Memberships	2,500	3,013	3,000
Fuel/Gas	1,500	860	1,000
Equipment/Vehicle Repair	500	773	1,000
Fire Chief's Vehicle	3,000	3,000	3,000
1977 Ford Ladder Truck	1,000	-	1,000
1998 Freightliner Tanker	1,500	677	1,500
2000 FL80 Freightliner	2,000	1,155	2,000
2004 Freightliner E-One	2,000	671	2,000
Reports and Codes	1,200	175	1,600
Equipment Purchase	10,000	8,069	12,000
Communication Maintenance	1,500	3,074	2,500
<b>Total Fire</b>	<u>133,195</u>	<u>126,773</u>	<u>145,011</u>
<b>Building Inspection</b>			
Salary	13,000	13,575	17,000
Supplies	500	182	250
Building SS/MC	995	1,039	1,301
<b>Total Building Inspection</b>	<u>14,495</u>	<u>14,796</u>	<u>18,551</u>
<b>Emergency Management</b>			
Emergency Management Plan	500	-	500
<b>Total Emergency Management</b>	<u>500</u>	<u>-</u>	<u>500</u>
<b>Public Safety</b>			
Dispatcher Grafton County	95,000	91,381	99,500
<b>Total Public Safety</b>	<u>95,000</u>	<u>91,381</u>	<u>99,500</u>
<b>Highway</b>			
Road Agent Salary	53,045	56,322	54,636

Salary	218,000	192,599	233,988
Health Insurance	60,518	56,927	71,411
Dental Insurance	3,865	3,652	4,293
SS/MC Taxes	20,735	18,118	22,080
NH Retirement	30,276	26,907	32,543
Gravel	5,000	5,835	6,000
Salt	17,500	19,132	16,000
Sand	17,800	14,935	16,000
Stone	2,000	1,635	2,000
Telephone	1,600	1,321	1,500
Services	7,000	7,072	7,500
Lights	3,500	3,226	3,500
Heating Oil	2,500	1,598	2,500
DOT Testing	500	129	500
Culverts	4,000	3,958	4,000
1976 Hyster Roller	150	302	200
98 CAT Loader	2,000	1,917	1,500
2016 Dodge 5500	-	-	600
99 CAT Backhoe	3,500	2,070	-
85 Case Mower	1,500	1,470	1,500
01 Freightliner #3	3,700	3,872	3,500
99 Freightliner #5	3,700	3,824	3,500
98 Freightliner #4	-	44	500
96 Ford L-8000 #2	1,400	1,859	1,500
99 F450 Bucket Truck #10	2,000	1,294	2,000
04 F550 Dump Truck #1	3,500	2,996	-
Street Sweeper	500	457	-
70 CAT Grader	1,300	399	1,000
Sprayer/Paint	600	742	750
Wood Chipper	300	507	200
07 Freightliner #7	4,500	5,960	4,800
09 Sterling Dump #6	3,200	3,193	3,200
10 International #12	3,200	4,248	3,200
2014 Freightliner #14	2,000	5,443	2,500
2006 Ford F-150	1,000	1,317	1,500
Public Notices	200	793	400
Supplies	10,000	9,576	9,500
Hand Tools	1,500	2,587	1,600
Office Supplies	350	627	400
Fuel & Lubricants	30,000	22,665	26,522
Grease & Oil	2,500	2,471	2,500
Uniforms/Boots	5,000	5,122	5,500
Asphalt	150,000	191,398	160,000
Backhoe	500	2,020	1,000
<b>Total Highway</b>	<u>682,139</u>	<u>690,469</u>	<u>721,301</u>
<b>Street Lights</b>			
Street Lights	<u>37,000</u>	<u>37,376</u>	<u>37,000</u>
<b>Total Street Lights</b>	<u>37,000</u>	<u>37,376</u>	<u>37,000</u>



**Ambulance**

Attendants	13,000	15,090	17,000
Assistant Chief	1,500	1,500	2,000
SS/MC Taxes	1,100	1,269	1,500
Training	4,000	495	4,000
Maintenance	6,000	5,312	1,000
Services/Supplies	3,500	1,502	3,500
Fuel	1,600	1,382	1,600
Billing Services	5,800	6,118	5,800
Equipment Purchase	<u>2,500</u>	<u>1,387</u>	<u>-</u>
<b>Total Ambulance</b>	<b>39,000</b>	<b>34,055</b>	<b>36,400</b>

**Direct Assistance**

Overseer of Welfare	7,280	1,166	-
SS/MC Taxes	557	89	-
Retirement	814	160	-
Rent	20,000	9,910	15,000
Miscellaneous	2,200	3,538	3,000
Lights	1,500	402	1,000
Fuel	<u>1,500</u>	<u>224</u>	<u>1,000</u>
<b>Total Direct Assistance</b>	<b>33,851</b>	<b>15,489</b>	<b>20,000</b>

**Parks/Recreation**

Salaries	14,765	5,843	30,000
Director Salary	37,080	32,765	33,990
Health Insurance	18,336	14,336	14,656
Dental Insurance	1,411	920	800
SS/MC Taxes	5,114	4,445	4,895
NH Retirement	4,142	3,619	3,832
Pool Salaries	21,168	21,154	23,000
Pool SS/MC Taxes	1,620	1,618	1,760
Pool Telephone	350	-	-
Pool Chemicals/Oversight	13,000	12,376	14,000
Pool Electricity	4,000	4,530	5,000
Pool Maintenance	5,000	1,538	5,000
Pool Supplies	4,000	3,712	2,500
Pool Training	500	652	600
Concessions	-	-	1,000
Marketing	<u>-</u>	<u>-</u>	<u>200</u>
<b>Total Parks/Recreation</b>	<b>130,486</b>	<b>108,008</b>	<b>141,833</b>

**Library**

Library	<u>112,000</u>	<u>112,000</u>	<u>112,000</u>
<b>Total Library</b>	<b>112,000</b>	<b>112,000</b>	<b>112,000</b>

**Conservation**

Services	<u>1,270</u>	<u>1,270</u>	<u>1,270</u>
<b>Total Conservation</b>	<b>1,270</b>	<b>1,270</b>	<b>1,270</b>

**T.A.N. Interest**

Tax Anticipation Note	<u>10,000</u>	<u>-</u>	<u>10,000</u>
<b>Total T.A.N Interest</b>	10,000	-	10,000

**Debt Service**

Costs for Town Building Construction	56,260	56,260	54,758
Ambulance	-	-	16,557
Highway Lot Restoration	17,758	17,747	17,289
Land Purchase (Cemetery)	6,282	6,130	-
Cat Backhoe	<u>11,155</u>	<u>11,154</u>	<u>11,155</u>
<b>Total Debt Service</b>	91,455	91,291	99,759

**Total Budget excluding Warrant Articles,  
Special Revenue and Revolving Funds**

**\$ 2,537,264**

**WARRANT ARTICLES****Culture & Recreation\***

Gazebo Entertainment	<u>7,500</u>	<u>7,100</u>	<u>7,500</u>
<b>Total Culture &amp; Recreation</b>	7,500	7,100	7,500

**Warrant Articles – Other**

Defibrillator	-	-	29,231
Pool Filter	-	-	28,562
GIS Mapping	<u>-</u>	<u>-</u>	<u>35,125</u>
<b>Total Warrant Articles – Other</b>	-	-	92,918

**Health Agencies/Hospitals \***

Grafton County Senior Center	5,000	5,000	5,000
North Country Home Health	8,000	8,000	-
White Mountain Mental Health	3,121	3,121	3,121
Ammonoosuc Health Service	-	-	5,800
Above the Notch Humane Society	1,500	1,500	-
The Boys and Girls Club	1,000	1,000	1,000
Tri-County CAP	7,200	7,200	7,200
Northwoods Home Health & Hospice	-	-	500
Tyler Blain Homeless Shelter	<u>-</u>	<u>-</u>	<u>500</u>
<b>Total Health Agencies/Hospital</b>	25,821	25,821	23,121

\* Submitted by petition warrant article

**Capital Reserve Fund**

Police Cruiser	23,000	23,000	23,000
Highway Truck	80,000	80,000	140,000
Emergency Safety Equipment	5,000	5,000	10,000
Ambulance New/Used	-	-	10,000
Fire Truck New/Used	-	-	20,000
Police Equipment	3,000	3,000	3,000
Assessing	15,000	15,000	15,000
Tech/Computer Fund	8,000	8,000	8,000
Solid Waste Disposal	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
<b>Total Capital Reserve Fund</b>	209,000	209,000	304,000

**SPECIAL REVENUE FUND****Bethlehem Country Club**

HS Club House Salary	16,500	14,018	17,000
HS SS/MC Taxes	1,267	1,142	1,301
HS Advertising	7,000	4,602	7,000
HS Telephone	1,000	1,324	1,200
HS Services/Supplies	5,000	5,272	5,000
HS Ghin-Handicap	2,550	2,290	2,600
HS Lights	1,700	1,628	1,600
HS Heat	2,000	1,694	2,000
HS/Building Maintenance	10,000	4,532	18,000
HS Improvements	1,000	-	1,000
HS Equipment Purchase	7,000	1,740	7,000
HS Workers Comp Insurance	2,335	1,413	1,700
HS Property Liability Insurance	1,733	933	1,200
HS Snack Food	-	575	-
HS Bank Service Fees	2,500	2,956	2,500
HS Pro Shop Inventory	8,000	7,172	12,000
CR Salary	54,750	64,145	60,000
CR Department Head Salary	36,000	36,000	36,000
CR SS/MC Taxes	6,715	7,661	7,344
CR Telephone	200	440	400
CR Water	-	525	49
CR Lights	700	929	900
CR Improvements	8,000	4,734	8,000
CR Equipment Rental	-	-	1,500
CR Equipment Purchase	18,000	8,064	10,000
CR Workers Comp Insurance	2,335	1,728	2,000
CR Property Liability Insurance	2,205	1,347	1,700
CR Dues/Prof Meetings	250	-	250
CR Supplies	2,500	2,227	2,500
CR Chemicals	8,500	8,171	8,500
CR Fuel/Lubricant	8,500	7,149	8,500
CR Equipment Repair	4,000	4,528	4,500

Debt. Service	8,588	8,587	8,588
CR Vehicle Mileage	300	51	300
Rest Salaries	22,900	17,484	25,000
Rest SS/MC Taxes	1,752	1,408	1,913
Rest Lights	1,000	876	1,000
Rest Equipment Purchase	4,000	15,075	4,000
Rest Property Liability Insurance	735	646	900
Rest Liquor	6,000	5,453	6,500
Restaurant Service & Supplies	27,000	15,776	23,640
Rest Rooms & Meals Tax	4,000	3,053	4,000
Rest Propane	1,500	445	1,500
Rest Bank Fees	700	557	700
Unemployment	5,000	4,459	7,002
Dept Head Salary from Growth	8750	-	4,928
Improvements from Growth	15,000	-	10,000
Equipment from Growth	11,250	-	7,500
<b>Total Bethlehem Country Club</b>	<u>340,715</u>	<u>272,809</u>	<u>340,715</u>

#### REVOLVING FUND

##### **Park & Recreation**

Summer Head Counselor	6720	25,000	10,000
SS/MC Taxes	515	-	765
Telephone	1,000	323	750
PR Electricity	1,000	414	750
Rec Fuel	800	299	400
Recreation Staff Training/Conferences	500	-	500
Parks & Rec Snack Program	1,800	553	1,000
Sports Program	11,000	7,237	11,000
Service & Supplies	5,935	7,468	8,000
Postage	500	94	250
Field Trips	5,500	4,875	2,000
Summer Program	5,000	1,406	2,000
Recreation Properties	-	6,892	5,000
<b>Total Parks &amp; Recreation</b>	<u>40,270</u>	<u>54,561</u>	<u>47,415</u>

**Total Budget excluding Warrant Articles**

**\$ 2,877,979**

**Town Of Bethlehem**  
**Report of the Trustees of Trust Funds**  
**For the Calendar Year Ending December 31, 2016**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year		
SCHOOL											
2003	BES Building & Improvements	Maintenance	Common CRF SAU 35	49,015.47	98.80	49,114.27	35.24	313.58	0.00	348.82	49,238.41
2011	BES Oil Tank/Wood Pallet	Maintenance	Common CRF SAU 35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2003	BES Special Education	Special Education	Common CRF SAU 35	106,211.69	25,264.62	131,476.31	251.34	754.29	0.00	1,005.63	131,880.16
2011	BES Tech. Fund	Equip. Purch.	Common CRF SAU 35	12,429.31	25.04	12,454.35	0.00	79.46	0.00	79.46	12,476.50
2006	Profile Building Maintenance	Maintenance	Common CRF SAU 35	171,850.00	356.89	172,206.89	5,334.74	1,132.77	0.00	6,467.51	177,862.79
2006	Profile Special Education	Special Education	Common CRF SAU 35	199,946.14	405.97	200,352.11	1,614.42	1,288.59	0.00	2,903.01	202,331.86
2011	Profile Tech.	Equip. Purch.	Common CRF SAU 35	66,254.57	133.55	66,388.12	48.96	423.88	0.00	472.84	66,557.25
2016	Profile Tennis Court Expendable Trust Fund	Installing/Maintaining Tennis Courts	Common CRF SAU 35	0.00	5,010.05	5,010.05	0.00	19.39	0.00	19.39	5,006.59
2016	School District Parking Lot Fund	Parking Lot	Common CRF SAU 35	0.00	50,100.37	50,100.37	0.00	147.32	0.00	147.32	50,019.45
Total School				605,707.18	81,395.29	687,102.47	7,284.70	4,159.30	0.00	11,444.00	695,373.41
GRAND TOTALS:				1,054,455.01	182,980.56	1,237,445.57	72,068.37	7,980.73	1,797.26	78,251.84	1,310,079.94

**Town Of Bethlehem**  
**Report of the Trustees of Trust Funds**  
**For the Calendar Year Ending December 31, 2016**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
VILLAGE DISTRICT												
1995	H2O Maintenance	Maintenance	Common CRF	30,104.04	21,171.29	51,275.33	0.00	287.60	0.00	287.60	51,562.93	51,400.41
2013	Village District Intake CRF	Maintenance	Common CRF	22,500.00	7,539.45	30,039.45	18.48	168.83	0.00	167.31	30,226.76	30,131.49
1995	Village District Pickup Truck	Equip. Purch.	Common CRF	493.46	8,011.15	8,504.61	0.00	38.73	0.00	38.73	8,543.34	8,516.41
1996	Wastewater Maintenance	Maintenance	Common CRF	31,475.72	41.48	31,517.20	74.82	189.53	0.00	264.35	31,781.55	31,681.38
Total Village District				84,573.22	36,763.37	121,336.59	93.30	684.69	0.00	777.99	122,114.58	121,729.69
POLICE DEPARTMENT												
1995	Police Cruiser	Equip. Purch.	Common CRF	2,000.20	23,028.85	25,029.05	1.35	46.38	0.00	47.73	25,076.78	24,997.74
2010	Police Dept. Em. Safety Equip.	Equip. Purch.	Common CRF	5,600.09	82.52	5,682.61	0.00	29.72	0.00	29.72	5,712.33	5,694.33
Total Police Department				7,600.29	23,111.37	30,711.66	1.35	76.10	0.00	77.45	30,789.11	30,692.07
EMERGENCY SERVICES												
1997	Ambulance	Equip. Purch.	Common CRF	70,000.00	-69,961.01	38.99	126.53	351.57	0.00	478.10	517.09	515.46
2008	Fire Dept. Em. Safety Equip.	Equip. Purch.	Common CRF	36,886.62	-2,122.63	34,763.99	21.10	202.37	0.00	223.47	34,987.46	34,877.18
2009	Fire Truck	Equip. Purch.	Common CRF	21,964.04	28.89	21,992.93	8.92	132.00	0.00	140.92	22,133.85	22,064.09
Total Emergency Services				128,850.66	-72,054.75	56,795.91	156.55	685.94	0.00	842.49	57,638.40	57,456.73

**Town Of Bethlehem**  
**Report of the Trustees of Trust Funds**  
**For the Calendar Year Ending December 31, 2016**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value
				Balance Beginning of Year	Additions-Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	
CEMETERY											
1916- Perpetual Care 2009		Lot Maintenance	Common TF	14,930.00	12.11	14,942.11	32,571.40	492.02	0.00	33,063.42	47,602.99
Total Cemetery				14,930.00	12.11	14,942.11	32,571.40	492.02	0.00	33,063.42	47,602.99
PRIVATE TRUSTS											
1942 Library		Maintenance	Common TF	700.00	0.22	700.22	141.47	8.71	0.00	150.18	843.27
1916- Town 1930		Maintenance	Common TF	17,500.00	11.88	17,511.88	28,548.40	477.59	0.00	29,025.99	46,147.66
Total Private Trusts				18,200.00	12.10	18,212.10	28,689.87	486.30	0.00	29,176.17	46,990.93
TOWN											
2015 Broadband		Equip. Purch.	Common CRF	100.00	0.13	100.13	0.00	0.59	0.00	0.59	100.40
2013 Distressed Buildings		Town Properties	Common CRF	3,085.29	4.06	3,089.35	2.08	18.55	0.00	20.63	3,100.18
1995 Highway Truck		Equip. Purch.	Common CRF	9,124.16	19,886.05	29,010.21	6.17	139.15	0.00	145.32	29,063.63
2007 Pool/Recreation Facility		Maintenance	Common CRF	5,362.14	7.05	5,369.19	3.90	32.21	0.00	36.11	5,388.26
2015 Property Assessment		Property Assessment	Common CRF	15,000.00	15,036.82	30,036.82	0.38	113.96	0.00	114.34	30,056.13
1995 Prospect St. Dump Closure		Dump Closure	Common CRF	128,412.00	-4,321.76	124,090.24	3,229.27	766.43	1,797.26	2,198.44	125,890.62
2008 Road Maintenance		Maintenance	Common CRF	17,583.34	23.14	17,606.48	14.61	105.72	0.00	120.33	17,670.94
2016 Solid Waste Disposal		Solid Waste Disposal Facility/Transfer Station	Common CRF	0.00	75,085.51	75,085.51	0.00	112.05	0.00	112.05	74,960.54
2016 Tech/Computer		Computer & Technology Needs	Common CRF	0.00	8,009.12	8,009.12	0.00	11.95	0.00	11.95	7,995.79
2003 Town Building Maintenance		Maintenance	Common CRF	15,922.96	20.95	15,943.91	14.79	95.75	0.00	110.54	16,003.85
2011 Town Computer Systems		Equip. Purch.	Common CRF	3.77	0.00	3.77	0.00	0.02	0.00	0.02	3.78
Total Town				194,593.66	113,751.07	308,344.73	3,271.20	1,396.38	1,797.26	2,870.32	310,234.12

## CEMETERY TRUSTEE'S REPORT

Repair and cleaning on remaining stones in the south section of the Maple Street cemetery that were not covered by trust funds was completed this summer. There was also repair work done in the middle section as some of our very old residents needed repair due to breakage and disrepair. The work was done by Arthur's Memorials of Center Conway, NH as they submitted the lowest bid for work. The total amount for repair of stones was \$1520.00 and cleaning \$1,400.00 for a total of \$2920.00.

In the summer of 2017, we will continue to repair broken stones in the middle section of Maple Street cemetery. The cemetery has a new sexton, Matt Courchaine. The trustees have met this fall with Matt, Select Board members Sandy Laleme and Jerry Blanchard to come up with some long range plans for the cemetery, particularly in regards to completion of the survey of the cemetery for mapping purposes and also, looking for software for record keeping and mapping of plots.

The Bethlehem Highway crew continues to do work in the cemetery to upgrade the roads and keep it in good repair. Jonathan Wright mowed the cemeteries this year and did an excellent job.

The Cemetery Trustees would like to thank the Select Board, the Highway Department, Bethlehem Village District and Sexton Matt Courchaine for their continued support and good work.

Respectfully,

Paul Hudson  
Richard Robie, Jr.  
Clare Brown



## BETHLEHEM PUBLIC LIBRARY REPORT

Your library continues to grow. Over 21,000 visitors came to the library last year for books, videos, information and programs. This is an increase of 7.4% from last year. 1,885 came for our free internet access or to use our eight patron laptops. For many in town, we are their only source for the internet. We are also the only source in town for DVDs, whether they are the newest Hollywood releases, documentaries or cartoons for children or grandchildren. Over 8,000 videos circulated this year.

The library hosted 250 programs this year, with 2,600 people attending (a 7.5% increase). These included our core programming of adult book discussions, morning and evening preschool Storytime, Oscar-nominated movies, quilting classes, Read to Max the dog, and summer reading programs for children, teens, and adults. Lego Club grew into our Creative Kids afterschool program, offering not only Legos but STEM programming and crafts. In addition, we offered new programs, including adult coloring, family game nights, and American Red Cross babysitting class (generously sponsored by our Friends of the Library).

We welcomed a variety of speakers.

- Plymouth State University held Who Grew My Lunch, a multi-week food literacy program for kids;
- North Country Chamber Players held music education programs in the summer;
- Pathways Pregnancy Center offered a baby story hour;
- Authors included Geoffrey Brahmer, Marilinne Cooper, and a NH Poets Showcase in April;
- Bright Star Touring Theater came in December for Holidays Around the World;
- and TV star Dustin Peri, the Ghost Hunter, entertained us at Halloween;

Kids' summer reading program kicked off at the Colonial with basketball star Ilze Luneau and ended at the Gazebo with Vermont author David Martin. Both these entertainers were made possible by grants the library received; the Colonial Theater generously donated their space. As part of the CLiF grant, every child who attended Martin's program went home with two new books. The Friends of the Library supplied ice cream for everyone. Elaine handed out over \$1,600 in donated prizes to top readers.

Tweens and teens had a separate summer reading program. Kathy created weekly sports-themed programs including geocaching, yoga, and golf with BCC's Larry Fellows. Each local sportsman donated their time to teach the participants.

Several classes from BES continued to visit us weekly or bi-weekly to check out books and hear stories. This additional time devoted to leisure reading helps the children become lifelong readers. We hope to work with additional teachers in the coming year.

As part of the library’s long range planning, a public satisfaction survey was conducted this fall. Of the 1,380 households mailed, 120 responded (an excellent 8.6% response rate). The public seems very happy with what we offer; 91% were either *Extremely Satisfied* or *Satisfied* overall. We also received good feedback and suggestions for improvement. We were thankful to receive them and over the next year we will be making some changes due to your ideas.

STATISTICS:

Circulation:	Adult Books	10,030	Audio/Video	8,229
	Children/YA Books	7,703	Magazines	1,279
	Inter-Library Loaned	624	Inter-Library Borrowed	756
	NH Downloadables	2,519	Database Searches	3,350
	(Overdrive)			
	(1,315 e-books, 1,046 audio books, 158 Periodicals)			
Other:	Patrons Served	21,645	New Patrons	152
	Computer Users	1,885	New Non-resident Patrons	9
Collection:	Purchased Items	959	Uncollected Items	41
	Donated Items	325	Withdrawn Items	1,205

Respectfully submitted,

Laura Clerkin,  
Director

## BETHLEHEM PUBLIC LIBRARY BUDGET

	<b><u>Budget 2016</u></b>	<b><u>Actual 2016</u></b>	<b><u>Budget 2017</u></b>
<b>Expenses</b>			
Books, etc.	\$ 12,600	\$ 16,029	\$ 12,600
Magazine	1,200	1,704	1,200
Equipment Expense	200	1,323	200
Accounting	1,400	1,618	1,400
Professional Development	1,500	1,623	1,500
Employee Recognition	100	100	100
Supplies	1,500	2,149	1,500
Communication Expense	1,000	931	1,000
Bldg. Maint, Lawn Care	12,300	10,038	10,600
Building Supplies	300	340	300
Postage	300	284	300
Utilities	5,400	4,362	5,400
Other Expense	200	108	200
Library Programs	3,100	2,285	3,100
Payroll Tax	4,800	4,472	4,879
Wages	60,400	57,906	61,111
Library Systems Fee	2,700	3,175	3,100
Computer Maintenance	900	938	900
Property Liability Insurance	2,000	2,238	2,310
Workers Comp. Insurance	100	113	300
<b>Total</b>	<b>\$ 112,000</b>	<b>\$ 111,922</b>	<b>\$ 112,000</b>
<b>Income</b>			
Town Funds	\$ 112,000	\$ 112,000	\$ 112,000
Library Fees	-	250	-
<b>Total</b>	<b>\$ 112,000</b>	<b>\$ 112,250</b>	<b>\$ 112,000</b>
<b>Endowment/Trust Funds**</b>		<b>Gifts/Use Fees *</b>	
Beginning Balance	\$ 115,010.70	Beginning Balance	\$ 46,505.64
Contributions	0.00	Interest	24.41
Interest Earned	599.99	Additions	4,131.34
Expenditures	0.00	Expenditures	241.89
Ending Balance	<u>\$ 115,610.69</u>	Ending Balance	<u>\$ 50,419.50</u>
<b>Memorial Funds***</b>		<b>Fines, Lost Books*</b>	
Beginning Balance	\$ 2,168.96	Beginning Balance	\$ 4,210.82
Donations	0.00	Interest/Additions	499.27
Books Purchased	0.00	Expenditures	0.00
Ending Balance	<u>\$ 2,168.96</u>	Ending Balance	<u>\$ 4,710.09</u>

Memorial Fund has been established through donations in memory of specific individuals.

The books purchased from these funds are in memory of these individuals.

\*The income and expenditures from these funds are not reflected in the above budget

\*\* Income from these funds is used to purchase books & conduct programs as dictated by the trust.

\*\*\*These funds are not reflected in the above budget.

**TOWN OF BETHLEHEM  
NEW HAMPSHIRE  
2017 TOWN MEETING WARRANT  
DELIBERATIVE SESSION**

To the inhabitants of the Town of Bethlehem, New Hampshire, Grafton County in New Hampshire, qualified to vote in Town affairs:

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room located at 2155 Main Street in said Bethlehem on Monday February 6th 2017 at 6:00 pm. Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended. (Please note that this meeting may be continued to Tuesday February 7th and or Wednesday the 8th at the discretion of the Town Moderator).

You are further notified that the **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on Tuesday, March 14th at 8:00 am for the choice of town officers elected by official ballot, to vote on the questions required by law to be inserted on the official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

**Article 1:** To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

**Article 2:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Bethlehem Board of Selectmen, to amend the Town Zoning Ordinances to enlarge District V (the "Landfill District")? A copy of the proposed amendment is available in the Select Board's office and on the Bethlehem Website.

The enlarged District shall include the area of Tax Map 419 Lot #24 lying generally south of the extension of Muchmore Road and described with particularity by metes and bounds in the Host Community Agreement between the Town and North Country Environmental Services, Inc., on file in the offices of the Town Clerk and the Select Board. *(The Bethlehem Planning Board does not recommend this Article) (The Bethlehem Select Board recommends this Article)*

**Article 3:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Bethlehem Board of Selectmen, to amend Article V Zoning Districts and Uses, District III of the Town Zoning Ordinances to rezone Tax Map 207, Lot 27 to the District III zone by adding the Map and Lot # as set out below [additional language being proposed is highlighted in bold type]:

This district shall include all of the area of said Town of Bethlehem, lying within the boundaries of Map 405, Lot #54; Map 406 Lots #1, #2, #16, #17, #18, #20.1 through #20.4, #21.1 through #21.6 #22.1 through 22.18, #23, #24, #25, #34; Map 416, Lot #1, #2, #3, #4, #5, and #7 as delineated on the Bethlehem Tax Maps as of April 01,1998, **and including Map 209, Lot 27 as delineated on the Bethlehem Tax Maps as of April 1, 2016.** *(The Planning Board recommends this Article)(The Board of Selectmen recommends this Article)*

**Article 4:** To see if the Town will vote to approve the Host Community Agreement negotiated by the Select Board and North Country Environmental Services, Inc., a copy of which is available in the Select Board's office and on the Bethlehem Website. *(The Board of Selectmen recommends this Article)*

**Article 5:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,877,979 (Two Million Eight Hundred Seventy Seven Thousand Nine Hundred Seventy Nine Dollars). Should this article be defeated, the default budget shall be \$2,818,209 (Two Million Eight Hundred Eighteen Thousand Two Hundred Nine Dollars), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X an XVI, to take up the issue of a revised operating budget only. *(The Board of Selectmen recommends this Article)*

**Article 6:** To see if the Town will vote to adopt the provisions of RSA 41:14-a, to authorize the selectman to acquire or sell land, buildings, or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies. After the selectmen receive the recommendation of the planning board and the conservation commission, they shall hold 2 public hearings at least 10 but not more than 14 days apart on the proposed acquisition or sale. RSA 41:14-a also provides that upon the written petition of 50 registered voters presented to the selectmen, prior to the selectmen's vote, the proposed acquisition or sale shall be inserted as an article in the warrant for the next town meeting. The selectmen's vote shall take place no sooner than 7 days nor later than 14 days after the second public hearing is held. The provisions of RSA 41:14-a shall not apply to the sale of and the selectmen shall have no authority to sell: (a) Town-owned conservation land which is managed and controlled by the conservation commission under the provisions of RSA 36-A;(b) Any part of a town forest established under RSA 31:110 and managed under RSA 31:112; and (c) Any real estate that has been given, devised, or bequeathed to the town for charitable or community purposes except as provided in RSA 498:4-a or RSA 547:3-d. *(The Board of Selectmen recommends this Article)*

**Article 7:** To see if the Town will vote to ratify the acceptance of the gift of land donated to the Town by the Lavigne Investment Trust, said land being Tax Map 413 Lot #49. *(The Board of Selectmen recommends this Article)*

**Article 8:** Shall the Town adopt the provisions of RSA 31:95-c to restrict 20% of revenues from the Host Community Fees (HCF) paid to the Town by North Country Environmental Services, its successors or assignees, for the purpose of retaining a portion of the HCF to be used for future solid waste disposal needs of the Town and its residents at such time the landfill no longer has capacity or accepts Municipal Solid Waste at the landfill? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as “Special Revenue Fund-Future Solid Waste Needs” separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. It is the intent of the Meeting to annually save 20% of the HCF to offset the loss of landfill revenue when the landfill closes to specifically provide for the Town’s solid waste collection, and/or disposal, and/or transportation to another facility. The establishment of this fund is contingent on the passage of Article 4. *(The Board of Selectmen recommends this Article)*

**Article 9:** To see if the Town will vote to accept a grant in the amount of \$23,233.00 (Twenty Three Thousand Two Hundred Thirty Three Dollars) from USDA Rural Development and apply it towards principal and/or interest of the loan for the Ambulance in 2016. *(The Board of Selectmen recommends this Article)*

**Article 10:** To see if the Town will vote to raise and appropriate the sum of \$29,231 (Twenty Nine Thousand Two Hundred Thirty One Dollars) for the purpose of purchasing a Defibrillator. *(The Board of Selectmen recommends this Article)*

**Article 11:** To see if the Town will vote to raise and appropriate \$28,562.00 (Twenty Eight Thousand Five Hundred Sixty Two Dollars) to purchase a new filter system for the pool and have it installed. *(The Board of Selectmen recommends this Article)*

**Article 12:** To see if the Town will vote to raise and appropriate the sum of \$35,125 (Thirty Five Thousand One Hundred Twenty Five Dollars) for the purpose of Mapping and GIS Development which includes NH T2 parcel data update, Spatial recompilation and GPS field data collection. *(The Board of Selectmen recommends this Article)*

**Article 13:** To see if the Town will vote to raise and appropriate the sum of \$140,000 (One Hundred Forty Thousand Dollars) to be added to the Highway Truck Capital Reserve fund previously established. *(The Board of Selectmen recommends this Article)*

**Article 14:** To see if the Town will vote to raise and appropriate the sum of \$23,000 (Twenty Three Thousand Dollars) to be added to the Police Cruiser Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

**Article 15:** To see if the Town will vote to raise and appropriate the sum of \$3,000 (Three Thousand Dollars) to be added to the Police Equipment Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

**Article 16:** To see if the Town will vote to raise and appropriate the sum of \$10,000 (Five Thousand Dollars) to be added to the Fire Department Emergency Safety

Equipment Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

**Article 17:** To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Fire Truck Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

**Article 18:** To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Ambulance Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

**Article 19:** To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Assessing Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

**Article 20:** To see if the Town will vote to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) to be added to the Tech/Computer Capital Reserve Fund previously established. *(The Board of Selectmen recommends this Article)*

**Article 21:** To see if the Town will vote to raise and appropriate the sum of up to \$75,000 (Seventy Five Thousand) to be added to the Solid Waste Disposal Capital reserve Fund previously established. *(The Board of Selectmen do not recommend this Article)*

**Article 22:** To see if the Town will vote to discontinue the library Computer, Technology and Related Equipment Non Capital Reserve Fund (in accordance with RSA 35:1-c) created in 2010. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. *(The Board of Selectmen recommends this Article)*

**Article 23:** To see if the Town will vote to raise and appropriate the sum of \$7,500 for the purpose of providing live musical entertainment, free, to the public, to be held at the Bethlehem Gazebo in 2017. *(The Board of Selectmen does not recommend this Article)*

**Article 24:** To see if the Town will vote to appropriate the sum of five thousand five hundred dollars (\$5,500) to Grafton County Senior Citizens Council, Inc. through the Littleton Area Senior Center and the ServiceLink Resource Center for services for Bethlehem residents in 2017. These services include congregate meals, home delivered meals, transportation, outreach support, ServiceLink Support, and more. In FY2016, the Littleton Area Senior Center provided services for 152 Bethlehem residents, and ServiceLink provided services for 60 residents. The cost of providing these services was \$88,230.09. *(The Board of Selectmen does not recommend this Article)*

**Article 25:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Eight Hundred dollars (\$5,800) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that provides primary preventative health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 939 current BETHLEHEM patients, as well as

reach more of those in need. *(The Board of Selectmen does not recommend this Article)*

**Article 26:** To raise and appropriate the sum of \$7,200.00 for Tri-County Community Action Grafton County for the purpose of continuing services of the Fuel Assistance Program for the residents of Bethlehem. *(The Board of Selectmen does not recommend this Article)*

**Article 27:** To see if the Town will vote to raise and appropriate the sum of \$3,121.00 as the town's contribution to the White Mountain Mental Health and Common Ground, programs of Northern Human Services, serving the mental health and developmental service needs of Bethlehem residents. *(The Board of Selectmen does not recommend this Article)*

**Article 28:** To see if the Town will vote to raise and appropriate the sum of \$1,000 (one thousand dollars) to support the Boys & Girls Club of the North County in order to provide a healthy, safe, and productive after school and vacation camp environment for children from Bethlehem and the local community. *(The Board of Selectmen does not recommend this Article)*

**Article 29:** To raise and appropriate the sum of \$500.00 for Northwoods Home Health & Hospice to be used to assist in the delivery of home health and hospice services to the residents of the Town of Bethlehem. *(The Board of Selectmen does not recommend this Article)*

**Article 30:** To see if the Town of Bethlehem will vote to raise and appropriate the sum of \$500 for the purpose of providing funding to the Tyler Blain House Homeless Shelter. *(The Board of Selectmen does not recommend this Article)*



## ESTIMATED 2017 TAX IMPACT FOR WARRANT ARTICLES

WARRANT ARTICLES	Cost	Tax Impact
Defibrillator	\$ 29,231	\$ .128
Pool Filter	28,562	.125
GIS Mapping	35,125	.153

### CAPITAL RESERVE WARRANT ARTICLES

Highway Truck	140,000	.611
Police Cruiser	23,000	.100
Police Special Equipment	3,000	.013
Fire Equipment	10,000	.044
Fire Truck	20,000	.087
Ambulance	10,000	.044
Assessing	15,000	.065
Tech/Computer	8,000	.035
Transfer Station	75,000	.327

### PETITIONED WARRANT ARTICLES

Grafton County Senior Citizens Council	5,000	.022
Ammonoosuc Community Health	5,800	.022
Tri-County CAP	7,200	.031
Northern Human Services	3,121	.014
Boys & Girls Club	1,000	.004
Northwoods Home Health & Hospice	500	.002
Tyler Blain Homeless Shelter	500	.002

Gazebo Summer Concert Series	7,500	.033
		1.865

**Estimated cost for an assessment of \$150,000** **\$ 279.75**

Note: Tax impact is calculated after revenues are deducted, Veterans' credits added and overlay applied.

## ESTIMATED 2017 TAX IMPACT

		Budget	Warrant Articles	Tax Rate*
Default Budget	2,818,209	6.45	1.87	\$ 8.32
Proposed Budget	2,877,979	6.72	1.87	\$ 8.59

\*Estimated Total Tax Impact if all Warrant Articles are approved

## **SELECTBOARD REPORT**

It was a busy year for the Board of Selectmen. In March we said good bye to Michael Culver, after 6 years of service to the Town. We welcomed back Richard Ubaldo having served on the Board in the past. The Board of Selectmen also welcomed two new Department Heads: Larry Fellows, Country Club Manager and Richard Ledoux, Recreation Director. Sadly in November Selectmen Staples resigned from the Board. She was a great asset to the Board of Selectmen and we thank her for her service to Bethlehem.

The Board of Selectmen worked hard this year at reducing the tax rate. In the fall a tax rate of \$27.46 per thousand was set. This resulted in a reduction of over \$2 per thousand for the tax payers. While the Selectboard anticipates the tax rate reduction will be temporary, this brings Bethlehem's tax rate closer to surrounding towns.

The Board of Selectmen initiated a meeting with both the Bethlehem Elementary and Profile School Boards. The intent was to discuss ways to coordinate looking at Capital Projects for decreasing the tax burden on our community.

In an effort to grow the tax base the Board of Selectmen partnered with the UNH Cooperative Extension and developed a Business Retention and Expansion Committee. The Committee is made up of local volunteers who either live or run businesses in Bethlehem. Committee members had several meetings through out 2016 to discuss how to best to promote new and retain current businesses. This is an ongoing process.

The Board of Selectmen formed a committee to review the Bethlehem Country Club for ways to increase use and revenue in response to a petitioned warrant article. Local residents volunteered to meet for several weeks and formulated a list of recommendations that will be considered in future operations of the Bethlehem Country Club.

The Board of Selectmen, in conjunction with the Bethlehem Planning Board and the Bethlehem Conservation Commission, filed for and were granted intervenor status for the Northern Pass Project. The Town is in a group of eight communities and is represented by the Law Office of Gardener, Fulton & Waugh PLLC. The process of permitting Northern Pass should be determined by the end of September 2017.

In September Casella Waste Systems came before for the Board with a presentation for Landfill expansion and a Sustainability Park. The Board held a public informational meeting in November and after the meeting voted to enter into negotiations with North Country Environmentally Services. A new Host Community Agreement was signed in December and will be placed on the warrant for voter consideration. The Board felt it needed to present one alternative financial way to address the projected loss of revenue from the current host agreement with NCES. This Agreement will have a major impact

on the tax base for Bethlehem and it was felt by the Board of Selectmen the community needed to make the ultimate decision.

The Board of Selectmen has focused on financial stability while promoting reasonable growth and expansion. We want to thank all who contribute and volunteer to assist us in promoting Bethlehem.

Respectfully Submitted,

Martin Glavac  
Chairman

## **POLICE DEPARTMENT REPORT**

The Bethlehem Police Department would like to offer thanks to the citizens of Bethlehem for their continued support. This year has been very challenging in many respects. Early in the year we lost two officers to other agencies. Officer Powers went to Littleton and Officer Wilson went to Twin Mountain. Then in November, we lost Officer Hennessey to Lisbon. Along with Officer Peters deployed that put the department at more than fifty percent under staffed. Despite the shortage in manpower we have managed to successfully meet our mission, goals and objectives for the year. We have hired two new officers who are currently in the Police Academy and they are scheduled to graduate in April 2017. We are looking to fill one more position in 2017.

North Country Environmental Services have donated to the Town of Bethlehem, two speed radar signs to be placed on Main Street to slow traffic while traveling through our downtown area. The radar speed signs will be placed one on either end of town where the speed changes from 40 MPH to 30 MPH. The signs are highly visible and flash a warning to drivers that are speeding. The signs will be installed early spring.

We continue to participate in the Highway Safety Grants, the New England State Police Information Network (NESPIN), the National Prescription Take Back Program, Clandestine Lab Task Force, State Drug Task Force, Internet Crimes Against Children Task Force (ICAC), and the Child Advocacy Center (CAC). As a small Department with a limited budget, these programs greatly enhance our capabilities to provide better service to our community.

In early February, the Department along with the NH Internet Crimes Against Children Task Force, the Minnesota Bureau of Criminal Apprehension and the Owatonna Police Department was instrumental in the arrest and extradition of a wanted internet crimes against children predator. This individual was linked to numerous offenses against children across the United States. In April, after an extensive investigation by Federal, State and local law enforcement officers, search warrants were executed on two residences in Bethlehem by the Clandestine Lab Task Force. This was instrumental in shutting down two meth houses in our community. In September officers from the Bethlehem, Franconia and Carroll Police Departments responded to a suicidal person with a self inflicted gunshot wound. Their professional and courageous actions was instrumental in saving the individual's life. All three Officers were awarded the Life Saving Award. These are only some of the calls for service our Department responds to on a daily basis. Our calls are diverse and we can be called upon to deal with just about anything you can imagine.

### **Bethlehem Police Department 2016 Activities**

19	Crimes Against Persons (Down 27%)
13	Crimes Against Property (Down 40%)
16	Crimes Against Society – Drug Related Arrests (Down 60%)
42	Other Crimes – DWI/MIP (Down 36%)

**4895 calls for service 2016, which included:**

<u>Type Call</u>	<u>Total</u>		<u>Total</u>
911 HANG-UP/ABANDONED	36	ABANDONED MV	8
ADMIN RELAYS & MESSAGES	11	ALARM, BURGLAR/HOLD-UP/POLICE	131
ASSAULT	5	ASSIST CITIZEN	145
ASSIST OTHER AGENCY	37	BE ON THE LOOKOUT	2
FIRE-BRUSH/GRASS/FOREST	6	BURGLARY	19
PERMITTED BURN	344	CAR BREAK	1
CHILD ABUSE	2	BUILDING CHK/OPEN DOOR-WINDOW	792
CIVIL STANDBY	51	COMMUNITY CORRECTIONS ACTIVITY	2
UNATTENDED DEATH (ALL TYPES)	8	DIRECTIONS	2
DISABLED MV & LOCKOUTS	121	DISTURBANCE/FIGHT/BRAWL	27
DOG/DOMESTIC ANIMAL COMPLAINTS	116	DOMESTIC DISTURBANCE	17
DRUG ISSUES (ALL)	9	ILLEGAL DUMPING	5
ALL EMS ADMIN CALLS	15	ESCORT	3
ALL FD ADMIN CALLS	26	ALL FG CALLS	54
FIRE, ALL EXCEPT BRUSH/GRASS	111	FIREWORKS COMPLAINTS	3
FOLLOWUP/INVESTIGATION	112	FOOTPATROL/WALKTHROUGH	2
GENERAL INFO	11	HAZMAT INCIDENT	2
INVOLUNTARY EMERGENCY ADMIT	1	INTOXICATED PERSON-NOT DWI	6
JUVENILE OFFENSES	12	MEDICAL EMERGENCY	208
MENTAL PERSONS EXCLUDING IEA'S	27	MISSING PERSON	12
MOTOR VEHICLE COMPLAINT	129	MOTOR VEHICLE STOP	807
NOISE COMPLAINT	34	NOTIFICATIONS (DEATH, ETC)	2
OHRV INCIDENTS/COMPLAINTS (ALL)	2	PARKING ISSUES	5
ALL PD ADMIN CALLS	516	PEDESTRIAN COMPLAINTS	2
TELEPHONE HARASSMENT	14	FOUND/LOST PROPERTY	24
RAPE/SEXUAL ASSAULT	2	VEHICLE REPOSSESSIONS	14
ROAD HAZARD/WIRE OR TREE DOWN	116	PAPERWORK SERVICE (ALL)	46
SHOTS FIRED	19	SEX OFFENDER REGISTRATION	3
SPECIAL DETAILS/PARADES	5	ALL SPOTS INQUIRES	152
SRO ACTIVITIES-ALL	1	AUTO THEFT	4
SUICIDE/SUICIDAL PERSONS	19	SUSPICIOUS PERSON	67
SUSPICIOUS VEHICLE	55	THEFT/FRAUD/GAS DRIVEOFF	34
THREATS (ALL EXCEPT BOMB)	26	TRAFFIC CONTROL/DETAIL/RADAR	3
TRAINING	9	PRISONER TRANSPORT	3
TRESPASS (ALL)	21	AMBULANCE TRANSFER	4
UNKNOWN/OTHER	14	VANDALISM/CRIMINAL MISCHIEF	20
VEHICLE COLLISION	118	VIN VERIFICATION	15
VIOLATION OF ANY COURT ORDER	2	WANTED PERSON	32
WELFARE CHECK	43		

We look forward to serving the community in 2017. We will continue to maximize our resources to meet the ever-changing needs of the citizens and businesses of Bethlehem. Moreover, we will continue to focus on the mission and core values of the Department, so we can do our part to ensure that Bethlehem is a safe place to live, work, visit and raise a family.

Respectfully Submitted,

Chief Michael Ho-Sing-Loy  
 Officer Zachary Bushway  
 Officer Sarah Donahue  
 Officer Mark Taylor (Part-time)

Sergeant Jeffrey Dube  
 Officer Joshua Basnar  
 Officer Zachary Chicoine (Part-time)

## **FIRE & AMBULANCE REPORT**

2016 was another very busy year for Fire Department and Ambulance. Our call volume continues to grow each year as the area becomes more active and people's needs change. Also people are living longer and require more medical attention which keeps us on our toes. We are fortunate to have some very dedicated individuals that make our system work reasonably effective. All of our members deserve a huge thank you for what they do and for their time spent away from their families and warm beds to do a job nobody will ever know about. We all do it for the love of the job and having the opportunity to help someone in need.

In December we took delivery of our new Ambulance the Tax Payers so generously approved last Town Meeting. As it turned out we were able to secure a Grant from the USDA in the amount of 23,000 towards the purchase of this new unit. The new Ambulance was very much needed and should last us for ten years or more. Please come to the station some time and take a look, we will gladly show you this new equipment as we are very proud of it.

We have been recruiting new members on both the Fire Department and Ambulance and have been fortunate to have some great people join our ranks. It takes a special person to do all of the training and learn the skills required to become a Firefighter or an EMT. In 2016 our small Department responded to a total of 424 calls both Fire and EMS. The Ambulance was extremely busy with 315 calls. The Ambulance receipts from our billing service that was actually collected was approximately \$63,000.00 with an operating budget of \$39,000.00.

There is a large increase in the number of Building Permits being issued and some are large projects that require a good amount of time doing Plan Review and Inspections during the construction process. We are very fortunate to have a great relationship with the State Fire Marshals Office to get technical questions answered on a timely basis. Our Building Inspector, Dave Wiley, has been a huge help with his expertise in interpreting codes and reading plans, we are lucky to have him.

We continue to have strong ties with our Mutual Aid Partners in both Fire and Ambulance. This is a tremendous advantage and small Departments such as ours would have a hard time providing quality service to our residents without it. It works both ways as we are an important part of the backup for both Fire and Ambulance for several neighbors.

Our Fire and Ambulance Personnel continue to do great work in the community as well. Once again, the Annual Easter Egg Hunt was a huge success as well as Christmas in Bethlehem. These events are sponsored financially by BES (Bethlehem Emergency Services). Christmas in Bethlehem is a community event that has volunteers from every facet of our great little town. It has been a great success and hopefully will continue for many years to come.

We thank the tax payers in this town for the wonderful support you have shown every year. Your support means everything to us and makes a difficult job worthwhile.

Respectfully,  
Chief Jack Anderson

## **HIGHWAY DEPARTMENT REPORT**

The past year saw many changes in personnel in the Department with Ricky Ray, Tyler Murray and Kevin Clark departing; their experience and dedication will be missed. The crew of Chris Brousseau, Rick Robie, Tom Hampson, Jon Wright, Patrick Cullen and part-timer Sean Moran combine years of service and new arrivals into a very good working group. With long hours and at time weeks without any days off I personally want to thank them for all their hard work.

Work continued replacing many culverts and extensive shoulder work. Flooding on River Road required much shoulder work and landscaping. Hot Top was added to portions of River Road, Parker Road, Lewis Hill Road, Mount Cleveland Road, Lehan Road, Old Franconia Road, Millers Run Road, Brook Road, Cherry Valley Road, Congress Street, Jodo Way, Log Cabin Lane, Pine Street, Trudeau Road, Wing Road, Hazen Road, Prospect Street and Garneau Road.

Thank you to the town staff for all your help though the years and to all the department heads.

Respectfully,

Brett Jackson  
Road Agent

## RECREATION DEPARTMENT REPORT

The Bethlehem Recreation Department this past year has seen many changes while also attempting to maintain the same quality of programs seen in previous years. This year we have seen a few additions such as; a much needed shed located at our baseball fields, the installation of a deck to our snack shack also located at the baseball field, our basketball courts have also been resurfaced for families to enjoy. We have also seen the community come together and install a skate park located by the basketball courts.

### Recreation Department program enrollments:

<b>Youth Sports</b>	<b>Summer Camp</b>	<b>After School Program</b>
Baseball - 62 Registered	27- Registered	51 - Registered
Soccer - 46 Registered		
Basketball - 23 Registered		

Though we have seen many new additions to Bethlehem this year as well as the welcoming of our new Recreation Director, Richard Ledoux, we sadly had to say goodbye to Rhienna Miscio. We want to thank her for her years of service to Bethlehem as Recreation Director. She will be missed but we wish her the best of luck.

Serving this community is such an honor and we thank you for your continued support of our programs.

Sincerely,

Richard Ledoux  
Recreation Director

## POOL REPORT

The Town Pool was open 76 days of the season, closed early for 5 of those days for inclement weather.

### Session Pass Holders 2015 - 2016 Comparison

	<b>2016</b>	<b>2015</b>
<b>Individuals</b>	50	30
<b>Families</b>	215	154

**57 Swimmers took place in American Red Cross Swim Lessons during 2 sessions**

**20 Swim Team youth ages 8-17 years old**

**9 Junior Lifeguards**

**2 WSI-Aide (Water Safety Instructor/Swim Teacher)**

Lifeguard In-service Trainings were conducted with Bethlehem EMS, Lafayette Recreation Department, Evergreen Sports Center and the Bethlehem Recreation Department.



## **DIRECT ASSISTANCE REPORT**

In New Hampshire, individuals with little or no income may be entitled to financial help from their town or city. New Hampshire law (RSA 165) requires each town and city to have a local welfare program to help people who are in need of assistance. Individuals and families with low incomes may also be eligible for state assistance programs such as temporary aid to needy families (TANF), aid to the elderly, blind or disabled, food stamps, fuel assistance and/or WIC, as well as the federal Supplemental Security Income (SSI) program. The Bethlehem welfare program helped 20 families in 2016.

In March we said goodbye to Welfare Director, Dawn Ferringo. Dawn was the Welfare Director for many years for the Town of Bethlehem and was very knowledgeable in the area of direct assistance both at the Town level and at directing residents to other available resources.

The Bethlehem Food Pantry is funded solely through generous donations from Town of Bethlehem residents and area businesses. Food is primarily received from the USDA and purchased from the NH Food Bank. Monetary donations are used to purchase food items and personal care items to supplement what is received from the NH Food Bank.

This year the Bethlehem Food Pantry provided 6,858 meals to area residents. An average of 25 households per month used the Pantry. When obtaining assistance through the food pantry individuals and families were often greeted by volunteers. We would like to take this opportunity to thank Pati Wilcoxson, Trevor Sullivan and the Beckett Academy for their commitment and time dedicated to the Bethlehem Food Pantry. A great big thank you also goes out to all our the generous individuals and businesses who donated throughout the year, over \$3,000 of monetary donations were collected. As in the past Guy Kerstetter continued to donate Pepperidge Farm products. We would also like to thank Ski Hearth Farm for their donations of fresh produce and Meadowstone Farm for their donation of fresh produce and eggs.

Many local business and organizations including the Bethlehem Hebrew Congregation, Durrell Mountain Methodist Church, Profile High School, BES Nest and Beech Hill Auto held either a food drive and/or collected monetary donations to help supplement the Pantry.

As always we thank you for your continued support.

Respectfully Submitted,  
April Hibberd, Administrative Assistant  
Nicole McGrath, Clerical Assistant

## **PLANNING BOARD REPORT**

The Bethlehem Planning Board had another very busy year. In 2016, we completed the Bethlehem Master Plan. This process began in 2014 and after dozens of meetings was approved in December 2016. Many thanks to all those who attended our meetings and provided their insight. This is an important document for the Town to reference for guidance on the vision of where residents see our community in the next ten years.

Not unlike previous years, we had numerous applications for conceptual plans, lot-line adjustments, and site plan reviews for new projects. Our most notable applicants for 2016 were the Arlington Hotel, AHEAD's Lloyds Hill development, Ledgewood major subdivision, Tri-County CAP Friendship House, and the most recent conceptual plan for Baker Brook development. 2017 has started with just as much energy as we have had in 2016. As a board, we hope to spend ample time reviewing our town's ordinances to see if they are aligned with the vision of the new Master Plan.

The Planning Board meets the second and fourth Wednesday of each month. The charge of the Planning Board is to review any building projects in town. Please consider presenting your building and land development plans to the board as a conceptual plan. There is no cost for the conceptual, and we can provide assistance in assuring that your project meets regulations.

Respectfully submitted,

Michael Bruno  
Planning Board Chair

## **BETHLEHEM COUNTRY CLUB REPORT**

The 2016 golf season started off with much hope and excitement as to what the year would hold. Larry Fellows, a long time area golf professional, assumed the duties as country club manager. As the club opened for the year, it was found that some improvements were needed to bring the club to full operational scale. A new oven hood, new gutters to stop erosion to side hill by the parking lot and a new entrance to the restaurant were needed.

The country club has always enjoyed strong support from the 300 Club and the Benefactors. Loyal to the club, these groups have undertaken the unheralded task of promoting improvements and upkeep to various areas around the course. This year was no different. We thank them for their oversight of this historic golf course and asset to the Town of Bethlehem.

A new sign was placed promoting the restaurant and re-branding it to attract customers. Tee boxes on #4 and #9 tees were redone. The Benefactors paid for the soil and sod. The work to do the tees was accomplished, in-house at a cost of \$400. Had this work been outsourced, it might have cost as much as \$30,000.

Two new tournaments were picked up and added to the schedule along with increased functions in the restaurant. When added to the increases experienced in memberships, green fees, cart fees and the Inn Keepers package it all equates to increased revenues.

At the beginning of the year, the Country Club began at a deficit of \$34,331. The Club runs as a special revenue account and has a recurring deficit, should one exist, from year to year. At the close of the season, the Club had generated \$292,321.83 and had cut the deficit to \$15,028. We are excited to see what 2017 brings.

2017 plans called for the Club to be painted but circumstances beyond our control have delayed this project until possibly 2018. We will continue to seek ways to promote and market this historic Donald Ross designed golf course for the overall benefit to the Town and the many visitors that play this course during the season.

Respectfully Submitted,

The Bethlehem Board of Selectmen

## **REVOLVING LOAN FUNDS REPORT**

In 2016, the BRLF did not produce any new loans. There are currently 5 outstanding loans with a total outstanding balance of \$109,315.34. Our total amount available to lend is \$124,494.16.

The BRLF encourages the development of our Main Street. All interested individuals should contact Mark Butterfield (Business Resource Manager) of NCIC. He will answer any of your questions regarding BRLF and then guide you through the application process. Please feel free to contact him at 1-802-748-5101- ext 2022.

The final decision for your loan application is decided by the Board of Selectmen with the referral being done by the BRLF.

If you are looking to make improvements to an existing business or looking to establish a new business, do not hesitate to contact NCIC. As an advisory board, we encourage you to do so as we are working for the betterment of Bethlehem.

BRLF Advisory Board  
Carol Boucher  
Ronney Lyster

## BRETZFELDER MEMORIAL PARK COMMITTEE REPORT

Bethlehem is fortunate to have 77 acres of parkland, given by the Bretzfelder family in 1979, for the enjoyment of townsfolk and visitors. Since the 1982 Town Meeting the Bretzfelder Memorial Park Committee has worked, in conjunction with the Society for the Protection of New Hampshire Forests, as stewards to maintain the trails, ponds and buildings for the continued education, safety and beauty of the park. Last year a portion of the educational Nature Trail was upgraded to protect our wetlands and for the safety of our hikers.

Again this spring, students from the White Mountain School worked with committee members and school staff to clean up brush, blow-downs and clear the trails for our summer visitors. This has become a spring tradition and the work put in by the students is greatly appreciated.

Another semi-annual highlight is our nature programs that are presented, free of charge, during four Wednesdays in February and in August. If you missed the February programs (The Life of James E. Henry, What's Bugging NH's Moose, Restoration of the American Chestnut, Wildlife Tracking), you may want to plan on visiting us for the August programs which will include a program on coyotes and, a perennial favorite, Squam Lake Nature Center.

In the pavilion, fields and around the pond we have hosted weddings, family reunions, Boy Scout troops and school classes. On the trails you can see wildlife, which includes vernal pool residents, beavers and maybe a moose or bear. You can hear song birds, "peepers" and owls. Visit the 200 year old "Big Pine Tree" and imagine visitors from the 1800s sitting under the same tree. One person wrote on Facebook: *"I have been curious for some time what Bretzfelder Memorial Park in Bethlehem looked like. I went to check it out today. Lots of informational signs and I enjoyed the pond the most. Great place for a quiet walk and picnic lunch."*

We are located on Prospect Street, about one mile from Route 302. The park is open from dawn to dusk every day of the year. There are restrooms in the "classroom building" just in from the upper entrance to the park. Please remember the hiker's credo, "Leave nothing but footprints," and enjoy Bethlehem's Bretzfelder Memorial Park.

The Bretzfelder Memorial Park Committee:

Nancy Czarny, Chair  
Elizabeth Carter, Vice Chair  
Ann Gruczka, Secretary  
Nigel Manley  
Tanya Tellman  
Julie Yates

Marilyn Johnson, Conservation Commission rep.  
Chris McGrath, Planning Board rep.

## **BETHLEHEM HERITAGE SOCIETY REPORT**

### **New exhibits in 2016**

A display of hotel dishware from Bethlehem hotels and area hotels, such as Profile House, Mt. View Grand and Mt. Washington Hotel was introduced this year. An Old Voting booth from 1901 has been on display commemorating the election process locally, at the state and federal level. The booth was last used at local school meetings. Political memorabilia from past local, state and federal elections was also displayed.

### **Projects in the works**

**Plans are progressing to have The Nutshell Studies Exhibit on display at The Smithsonian American Art Museum, Renwick Gallery in Washington DC in 2017.** During the last half of 2016 we have been in contact with **Nora Atkinson, curator of the, Renwick Gallery** and are in the process of planning the shipment of our Nutshell study entitled “Sitting Room and Woodshed” to the American Art Museum to the Maryland Medical Examiner’s Office in Baltimore. This will be the first time in years that all of them will be on display together. The exhibit will open in the fall of 2017.

**Assistant Researcher Max Peterson** who is associated with **The Museum of the White Mountains at Plymouth State University** has been doing research at the Heritage center since the summer of 2016. Max is part of a team working on an upcoming exhibit called **Summer Camps: The White Mountains Roots of an Iconic American Experience**. The Maplewood Caddy Camp will be part of the exhibit with many of our photos and information pertaining to the Maplewood having been scanned for use. The exhibit will open in May of 2017.

### **Christmas in Bethlehem**

The Memory Tree and Veteran’s Tree ceremony was held on Saturday, December 5<sup>th</sup>, 2016. Carole Hammarberg and Brain Thompson were the readers. We had a very good turnout for the ceremony.

### **N.H. DOT Survey for culvert replacement**

We have attended hearings of the proposed culvert work by the N.H. Department of Transportation that will take place directly in front of the Heritage Museum. We are also in touch the Department of Historical Resources.

### **New Bethlehem Heritage Society Website**

Our new website is available for viewing and we hope that you will take a look at it and browse through history. Click on to [www.bethlehemheritagenh.org](http://www.bethlehemheritagenh.org) and enjoy! We also have a Facebook page.

### **Acknowledgements**

**Thelma Burlock**, who has been “the Committee” for the 50/50 raffle, has retired after the 2016 concert season. We would like to thank Thelma for all the effort she has put into this endeavor to make it successful.

Our thanks to **Scott Himmer** for erecting a new “Star for Bethlehem” behind the Memory Tree. It has been some years since Dave Hard erected the original one and it has not been in working order for many years.

### **Annual Events**

Our annual **Tag Sale** was held in August and was very successful. **Area souvenir and hotel dish sale** was held all summer at the museum and was successful. We have Helen Cunningham to thank for her generosity in donating many of these objects with permission to sell duplicates and odds and ends. The **Concert 50/50 raffle** is always a success and we thank everyone for their support.

We would like to thank the community for their support and would encourage you to come in to the museum and look at your history. We invite you to our meetings on the third Wednesday of each month and if you would like to volunteer at the museum, we would be glad to have you.

**Bethlehem Heritage Society Directors** – Clare Brown, Marie Brockway, Carole Hammarberg, Linda Herrman, Paul Hudson

## **VISITOR CENTER REPORT**

The Visitor's Center welcomed over 957 people while "Open for the Season", May through October. Folks came from as close as Whitefield and as far away as Denmark, New Zealand and Australia looking for everything from restaurants to restrooms. Fay and I enjoyed meeting them all.

Relocation information sent- 9

Visitors information sent- 19

Thank you for visiting our "Star of the White Mountains" Bethlehem, N.H.

We would like to thank the town Select Board and the Bethlehem community for your continued support.

Bethlehem V.C. staff,  
Carole Hammarberg  
Fay Lloyd



## **BETHLEHEM CONSERVATION COMMISSION REPORT**

Conservation Commissions are specifically charged with the proper utilization and protection of the natural resources and watershed resources of a town. Conservation Commissions review Fill and Dredge and Wetlands applications and are the only municipal body with the authority to intervene and request time to investigate an application. Conservation Commissions also manage Town Forests.

The Commission interacts with state agencies such as the Department of Environmental Services, Department of Resources and Economic Development, Fish and Game Department, and Fish and Wildlife Service to protect and preserve Bethlehem's natural resources.

In 2016, the Conservation Commission:

- Held its Annual Roadside Clean-up collecting 75 bags of trash and 30 bags of recycling
- Contributed \$500 to help defray expenses for Bethlehem Elementary School students to attend a conservation-related field trip to NOAA institute in the Gulf of Maine
- Continued to work on the Town Forest, familiarized new members with the property and repainted some of the boundary lines
- Continued to have a member serve on the Ammonoosuc River Local Advisory Committee; Thank you Marilyn Johnson
- Sponsored a movie night "This Changes Everything" at the Colonial Theatre in conjunction with NextGen, Ammonoosuc Conservation Trust and the Colonial Theatre
- Reviewed applications for wetlands impact on the Rushing River subdivision
- Met to discuss and address citizens environmental concerns
- Hired a wetland scientist, Elise Lawson, to review Lloyd's Hill Property proposed workforce housing and Northern Pass wetland impacts
- Hired Aires Engineering to review NCES work plan for relocation of monitoring wells and gas probes
- Revised our brochure in an efforts to increase public awareness and participation
- Worked in conjunction with the Planning Board to write the natural resource section of the revised Master Plan
- Several members attended the 2016 annual meeting of the NH Association of Conservation Commissions
- The Conservation Commission worked with the Board of Selectmen and Planning Board to gain intervenor status with the state's Site Evaluation Committee (SEC), which will decide whether to approve the Northern Pass Project. Intervenor status is necessary to have legal standing in the SEC's process. It is important for the Town to be represented, since this project, if approved as currently proposed, will have a major impact on Bethlehem.

Although part of the project will be buried in Bethlehem, some of it will not. Towers will carry transmission lines up the current Eversource right of way to where it ends on U.S. 302 directly across from Miller/Baker Brook Pond. They will range from 60 to 105 feet in height. The two towers that will be on Rt. 302

will be about 9 stories (95 feet) and almost 10 stories (105 feet) high. They will flank a Transition Station, an A-frame structure 80 feet high, which will be surrounded by an 8-foot-high chain link fence topped by 1 foot of barbed wire. All three Town entities gained intervenor status and have been working to try to persuade the Site Evaluation Committee to deny or completely bury the project. A decision is expected by September 30, 2017.

Cheryl Jensen, Co-Chair  
Linda Moore, Co-Chair

## AMMONOOSUC COMMUNITY HEALTH SERVICES REPORT

In 2015, ACHS celebrated 40 years of **providing comprehensive primary preventive health care to anyone, regardless of their ability to pay**. Support from the **Town of Bethlehem** is extremely important in our continued efforts to provide affordable health care services to the 26 rural towns in our service area. Our sliding fee scale for payment of services provides a vehicle for uninsured and underinsured patients to get the health care they need in a timely manner. Keeping just one patient out of the ER could save taxpayers \$1,000-\$1,500 (average cost of an ER visit).

Access to affordable dental and oral health care is difficult for many in the North Country who lack the means to pay for these services. Poor oral health can lead to many other serious health issues and often leads to costly hospital ER visits where the actual causes of the problem cannot be addressed. ACHS opened the first community oral health program in northern New Hampshire on the ACHS-Littleton campus in January of 2015. This program is available to all and we offer a sliding fee scale for payment to those who qualify. For more information about this program, please visit our website: [www.ammonoosuc.org/services/dental](http://www.ammonoosuc.org/services/dental).

### Services Provided

- Primary Preventive Medical Care – Family Practice - Prenatal Care through Geriatrics
- Prenatal Care - Childbirth Education, Nurse/Midwife Service and Newborn Care
- Family Planning - Birth Control, STD and HIV Testing and Counseling
- Breast & Cervical Cancer Screening Program
- Behavioral Healthcare - Counseling
- Dental & Oral Healthcare –The ACHS Dental & Oral Health Center opened full-time in January 2015
- Pharmacy Services - In-house Pharmacy, Medication Management, Low-Cost Drug Program
- Financial Services - Sliding Fee Scale for eligible patients

### ACHS Statistics (FY 2015-2016)

- Number of Unduplicated Clients Served: Medical 9,348, dental 1,088, behavioral 488
- Number of Visits: Medical 32,544, dental 3,024, behavioral 3,399
- Client/Payor Mix: 21.0% Medicaid, 26.4% Medicare, 10.6% Uninsured, 42.0% Insured
- Value of free medications provided to our patients: \$458,483
- Value of discounted health care services provided to our patients: \$1,060,706 total; Medical \$342,244, Dental \$354,120, Behavioral Health \$11,546, Pharmacy \$352,796

### Town of Bethlehem Statistics

- Total # of Patients – 939
- Total # of Medicaid Patients – 110
- Total # of Medicare Patients – 197
- Total # of Self-Paying Patients – 41
- Total # of Sliding Fee Scale Patients – 50

Respectfully Submitted,  
Edward D. Shanshala II, MSHSA, MSED  
Chief Executive Officer

## **BOYS AND GIRLS CLUB OF THE NORTH COUNTRY REPORT**

The Boys & Girls Club of the North Country (BGCNC) has a mission to provide a fun, safe and positive place for all the children of the North Country, under the guidance of caring adults.

The BGCNC serves over 200 members of the community with three programs: a daily afterschool program from 3:00 – 6:00 that serves 100 members annually with an average of 50-55 daily, all day school vacation camps from 7:30 – 6:00, and in partnership with a local school, children spend time at the Club as their winter program activity choice. We now also offer all day camps during most holidays and Staff Development Days, to both members and non-members. And, the Club has acquired vans that will help expand it's afterschool program by offering busing from Bethlehem and Lafayette Schools, which is in addition to the busing that has always been offered from Lisbon and Littleton Schools.

Our goal is to offer programs that build character, leadership and life skills. Some of the programs that we've implemented are:

- ◆ Smart Girls - helps girls develop and adopt healthy attitudes and lifestyles.
- ◆ Triple Play - improves members' knowledge of healthy habits, good nutrition and physical fitness.
- ◆ Power Hour - helps young people develop academic, behavioral and social skills through homework completion.
- ◆ Torch Club - teaches youth leadership skills.
- ◆ We also have several collaborative activities with organizations such as Littleton Regional Healthcare, Ammonoosuc Community Health Services, Appalachian Mountain Club, Littleton Studio School, Ammonoosuc Conservation Trust, North Country Climbing Center and the White Mountain School.

Providing a safe, fun and healthy atmosphere are some of our main goals. Throughout the year, staff, volunteers and the board of directors work hard to encourage, grow and mold our youth into accomplished individuals. Our facility provides a safe place for children to participate in a program that promotes educational growth, physical development and responsible social behavior – components in long-term healthy growth, development, and success in school and as future adults. The national BGCA slogan is "Great Futures Start Here". We strongly believe that, and work to give our members a good start.

In a NH statewide survey of Boys & Girls Club alumni:

- ◆ 66% said the Club saved their life.
- ◆ 95% said their participation helped develop a sense of responsibility to give back.
- ◆ 95% believe the Club helped them gain self-confidence.
- ◆ 96% said helping others is a priority.

Working families in our area rely on BGCNC for quality after school care for their children. Because it is our policy to remain affordable, we are the only after-school child care option for most low-income families in our community.

Without the Boys & Girls Club of the North Country, most families would have no affordable, safe alternative for child care. Our capacity to provide care regardless of ability to pay rests on effective community support. As demand grows, we find that we need more resources in order to deliver this essential community service.

## GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. REPORT

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2015-16, 152 older residents of Bethlehem were served by one or more of the Council's programs offered through the Littleton Area Senior Center or RSVP. Sixty Bethlehem residents were served by ServiceLink:

- Older adults from Bethlehem enjoyed 1,397 balanced meals in the company of friends in the Littleton center's dining room.
- They received 4,524 hot, nourishing meals delivered to their homes by caring volunteers.
- Bethlehem residents were transported to health care providers or other community resources on 1,668 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 77 visits with a trained outreach worker and 242 contacts with ServiceLink.
- Bethlehem's citizens also volunteered to put their talents and skills to work for better community through 1,822 hours of volunteer service.

The cost to provide Council services for Bethlehem residents in 2015-16 was \$88,230.09.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, savings tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become ever more critical. *Bethlehem's population over age 60 increased by 102.7% over the past 20 years according to U.S. Census data from 1990 through 2010.*

Grafton County Senior Citizens Council very much appreciates Bethlehem's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner,  
Executive Director

## **NORTH COUNTRY COUNCIL REPORT**

As the Regional Planning Commission serving 51 municipalities and 25 Unincorporated Places of Northern New Hampshire, North Country Council continues to move forward as a proactive resource for our communities, partners and the region, providing professional economic development, community, regional, transportation and solid waste planning services to serve your needs. Here are some of the highlights from the past year:

- Played key, supportive role in helping to secure \$800,000 in funding for infrastructure improvements at the former Wausau paper mill site in Groveton, as well as \$25,000,000 for construction of the new Morrison Senior Living Community in Whitefield.
- Provided grant writing and technical assistance to assist communities.
- Designated to administer Northern Border Regional Commission (NBRC) grants within the region.
- Coordinated household hazardous waste collection events serving 26 towns in the region.
- Administered funds that enabled Grafton County Senior Citizens Council, Transport Central, Tri-County Community Action Program and Advance Transit to reimburse volunteer drivers for 5,549 trips provided to the elderly or disabled.
- Completed over 150 traffic counts throughout the region to provide consistent and reliable data for use when planning infrastructure improvements.
- Completed the last of four federally-funded scenic byway corridor management plans and staffed North Country Scenic Byways Council to maintain the state byway designation.
- Administered grant for the study of the Mad River to identify options for saving Campton Village water infrastructure from costly streambank erosion.
- Provided member municipalities with guidance on records storage, prime wetlands designation, private development on federal land, bonding, interpretation of local regulations, and to several communities with the process for cell tower review, master plan updates and capital improvement programming. Dues provided match funding to enable some additional hands-on assistance with updates to local land use regulations, zoning amendments, downtown revitalization, and MTAG and hazard mitigation grant applications.
- Assisted Coos County Planning Board with review of Balsams redevelopment plans.
- Facilitated bulk purchase by communities of the NH Planning and Land Use Regulations
- Developed a guide to help cities and towns learn how to better promote sustainable business.
- Partnered with Northern New England Chapter of the American Planning Association (NNECAPA) to post case studies from ME, NH and VT showcasing successful community development projects in rural communities.

All of us here at North Country Council look forward to serving your community. NCC is your organization. We are here to serve you. We are dedicated to both

supporting our individual members and promoting our region's success. We look forward to working with you in the months ahead.

Respectfully submitted,

Barbara Robinson  
Executive Director



## **NORTHWOODS HOME HEALTH & HOSPICE REPORT**

On behalf of Northwoods Home Health & Hospice, we want to thank you for your continued support. Without your investment in the mission of our agency and your continuing commitment to your neighbors, we could not have served the health care needs of many of our residents. Our mission states that we will ensure access to quality care within the communities in which our patients live, and provide local and high quality care with positive outcomes to our patients in Coos County while controlling the cost of care through innovative programs and the use of shared resources. We take great care, conservancy and management of our financial resources that we receive from the Town of Bethlehem and all of the towns throughout Coos County.

Northwoods Home Health & Hospice is one of only a few licensed Medicare Homecare certified agencies and the only Medicare Hospice provider in Coos County. The total number of home health and/or hospice visits provided to the residents of Bethlehem in 2016 was nearly 150 visits. These visits were provided by registered nurses, licensed nursing assistants, social workers, physical and occupational therapists, and homemakers.

The following is a breakdown of the three distinct continuum of care models that we proudly provide to your community: (1) medical skilled care professionals licensed by either the New Hampshire Board of Medicine, Nursing or New Hampshire Office of Allied Health, (2) specially trained hospice professionals focusing on end of life care and (3) long term care professionals who provide supportive services to community members to help keep patients living independently in their communities for as long as possible. All medically necessary services are available 24 hours a day, seven days a week.

During the course of 2016, a lot of planning went in to the prospective of an early 2017 formal affiliation of North Country Home Health & Hospice (Littleton, NH) with the North Country Healthcare System. This is a very positive move for North Country Home Health & Hospice, being part of an outstanding healthcare system in the North Country, as it will allow us all to continue to provide patients with high quality, cost effective healthcare – in the home, along with many other positives that an affiliation can bring.

As part of this affiliation, Northwoods Home Health & Hospice and North Country Home Health & Hospice began the process of coming together. This is a very exciting and positive move forward to ensure financial stability for both Agencies, and continued access to high quality home health, hospice and support services.

In conclusion, we continue to be fully committed to providing the best possible care to you and your community members. You can depend on us as we always strive to provide the highest level of care possible in the comfort of your own home. We want to extend a very special thank you to all the residents of Bethlehem for their continued support of our quality home care and hospice services and we look forward to continuing to be there for you and your families.

Sincerely,  
Michael J. Counter  
President

## **NORTHERN HUMAN SERVICES DIRECTOR'S REPORT**

### **White Mountain Mental Health**

I am happy to report that there has been a great deal of positive activity this year at Northern Human Services. It has not been a year without challenges, but challenges are opportunities to develop creative, efficient, accountable innovations. Some highlights:

- Very complex and ill people are now being intensively supported, 24/7, using a team-based treatment approach called “Assertive Community Treatment” (ACT). As a result, hospitalizations are avoided and community safety is increased.
- Our telemedicine services have been updated to a totally secure, web-based system. Tele-medicine was adopted several years ago to meet the need for immediate evaluation of people who come to our local hospital emergency rooms in crisis. In partnership with all seven hospitals in the NHS service area, hours of wait time and costly and dangerous travel have been eliminated by this service.
- Children in need of expert evaluation by a Child Psychiatrist are being seen by a psychiatrist from Dartmouth via tele-medicine from our Littleton office. Without this innovative program, children from our area would need to travel to Lebanon and wait months for an appointment.
- People who commit non-violent crimes as the result of mental illness continue to be offered support, resources and treatment through our collaboration with the Grafton Country Mental Health Court.
- In this tough economy, employment is a huge challenge for many of our clients. To respond to this need, we have hired an additional Supported Employment Specialist, trained in assisting persons with mental illness to seek, obtain and keep jobs. This is one of the “evidence-based practices” we have implemented, using methods that have been proven to be effective in studies across the country.
- We continue to offer our staff high quality continuing education through a contract with an online learning company, savings substantial money and time and offering our employees a huge array of educational options.

All of these varied activities depend on the support of our towns. This year we served 58 people from the Town of Bethlehem, providing 162.75 hours of counseling. Of these hours, 86.47 were provided to persons in crisis who needed immediate, sometimes life-saving, intervention. Even when a community does not have a large number of uninsured persons seen during the year, your funding helps us maintain our all-important 24/7 emergency services system, with a psychiatrist always on call, which is so costly for us to maintain but so important for the community.

Thank you for your continued support for our services. We want to be here when you need us.

Respectfully Submitted,  
Jane C. MacKay, LICSW  
Area Director

## TRI-COUNTY COMMUNITY ACTION PROGRAM REPORT

Tri-County Community Action/Grafton County is requesting **\$7,200.00 in funding from the Town of Bethlehem at your 2017 Town Meeting** to help support its Community Contact programs. Community Contact is the field services arm of the Tri-County CAP. Our purpose is to assist low-income, elderly and disabled persons to solve problems and meet their physical and financial needs. We accomplish this by providing information, counseling, referrals, budget counseling, guidance and organizational assistance and by effectively linking households with CAP assistance programs and using community resources.

Below is the breakdown of assistance that the Grafton County Community Contact office provided to the **216** residents of **Bethlehem** who have been served over the last year from July 1, 2015 and June 30, 2016:

<u><b>Program</b></u>	<u><b>Households</b></u>	<u><b>Dollar Amounts</b></u>
Fuel Assistance	109	\$88,278.28
Weatherization	2	\$9,783.63
Electric Assistance	91	\$40,446.32
USDA Surplus Food allocated to local food pantry		\$ 9,441.81
<b>Total:</b>		<b>\$147,950.04</b>

Tri-County Community Action provides necessary services for the less fortunate citizens in our communities, who would otherwise have to seek help from the town. We are depending upon funding from your town and neighboring communities countywide. The local funds are used to make available local intake and support for federal and state programs including Fuel Assistance, Electric Assistance, Homeless Prevention, Weatherization, and electric utility conservation programs. We are also the conduit through which the USDA Surplus food is distributed to the food pantries throughout Grafton County.

We greatly appreciate the support and look forward to continued cooperation and partnership with your towns' residents, elected officials and staff. If you have any questions, please do not hesitate to call me at 888-842-3835 x103.

Sincerely,

Lisa Hinckley  
Community Contact

## UNIVERSITY OF NEW HAMPSHIRE COOPERATIVE EXTENSION

University of New Hampshire Cooperative Extension's mission is to provide New Hampshire citizens with research-based education and information, to enhance their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Here are some of our noteworthy impacts during the past calendar year:

- Jim Frohn completed the County Forest timber sale. 1,418 cords were harvested for a net revenue of \$36,673 (127% of projected) and \$2,963 in tax revenue for the town of Haverhill.
- Michal Lunak continued work on a three year research project funded by the Tillotson Charitable Foundation looking at the economic feasibility of producing dairy beef in the North Country.
- Lisa Ford taught 350 youth about food groups, food safety, and physical activity.
- Donna Lee received a grant to fund an undergraduate Student Intern to host a Sheep Exploration Day for youth in the county and assist with 4-H activities at the North Haverhill Fair.
- Geoffrey Sewake collaborated on the New Hampshire First Impressions Program in Littleton using a secret shopper model to advance community development and on a multi-partner workforce-focused business outreach program in Lincoln and Woodstock.
- Jessica Sprague presented Safety Awareness in the Food Environment training to over 217 food service employees and volunteers and taught ServSafe® classes to 93 individuals.
- Heather Bryant collaborated with the Grafton County Farm and Conservation District, and the Natural Resources Conservation Service on a cover crop demonstration at the Farm.
- With help from Becky Colpitts, Grafton County welcomed 13 new Master Gardener volunteers.

**Be sure to look for us on Facebook and Twitter and on-line at**  
**[www.extension.unh.edu](http://www.extension.unh.edu)**

Respectfully submitted,  
Heather Bryant  
County Office Administrator

**DISTRICT ONE EXECUTIVE COUNCILOR'S REPORT**  
**JOSEPH KENNEY**

As I start my 4<sup>th</sup> year of service to you and the State of New Hampshire in Council District 1, I am grateful, committed and honored to serve you.

I continue to work with the Governor, Council and Legislature on the important issues impacting the State. The Heroin and Opioid epidemic has been the number one issue. The Council has supported over \$25 million in contracts for prevention, treatment and recovery programs. In addition, the Council supported several millions of dollars for Law Enforcement Operation of Granite Hammer to interdict and prevent drug smuggling.

Economic development is still my top priority for the Northern most Council District and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the Balsams project in Dixville Notch and I worked to form a nine member Laconia State Property Committee to support the Executive Branch with the future sale of that property. Good news stories include the expansion of Vermont NSA manufacturing into Groveton to create over 70 jobs, the expansion of River Valley Community College into the old Lebanon College building in Lebanon and the new addition of the \$7 million Marine Patrol Headquarters Building in Gilford.

I join with the NH Congressional Delegation - Senator Jeanne Shaheen, Senator Maggie Hassan, Congresswoman Annie Kuster and Congresswoman Carol Shea-Porter in working with other New England states and our northern Canadian friends to seek economic opportunities and relationships.

The Ten Year Transportation Improvement Plan process working with the Department of Transportation and the Regional Planning Commissions was completed upon passage by the Legislature and signature of the Governor in June. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the State. The US Congress passed the Fixing America's Surface Transportation (FAST) Act, which provides increased federal funding to the State of New Hampshire over the next five years. Contact William Watson at NH DOT for any additional details at 271-3344 or [bwatson@dot.state.nh.us](mailto:bwatson@dot.state.nh.us).

The 2017 session of the NH House and Senate will address legislation that deals with the heroin and opioid crisis, sustainment of Medicaid expansion, federal health care opportunities and funding, business and workforce development. Again, I'll be watchful of proposed legislation passing costs on to the county and local levels of government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Meagan Rose Director of Appointments/Liaison or at (603) 271-8787. A complete list is available at the NH Secretary of State website at [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm). My office has available informational items: NH Constitutions, tourist maps, consumer

handbooks, etc. I periodically send, via email, a list of my schedule for the week. Send me your email address to be added to the list if you would like at [Joseph.Kenney@nh.gov](mailto:Joseph.Kenney@nh.gov). Contact my office any time I can be of assistance to you.

Serving you,  
Joe

## **NORTH COUNTRY SENATOR'S REPORT**

### **JEFF WOODBURN**

It is an honor to serve as your State Senator representing District 1, which includes 58-rural, northern communities, encompassing 27 percent of the state's landmass. It is a region larger than two states and 17 foreign countries and containing fewer than twenty people per square mile.

The North Country, including the White Mountains region, has a uniquely different culture, landscape, economy and history than the rest of the state. It is my focus to ensure that State government understands this and doesn't forget us. Our needs, challenges and opportunities are different. At the top of my priority list is stabilizing our fragile economy while improving the quality of life for all our people. First and foremost, this means advocating for policies and projects that expand business and entrepreneurial opportunities that will raise stagnant wages.

Over the years, we've made important bipartisan investments that disproportionately benefited our region in the previous sessions and I will fight efforts to repeal them. I support our continued efforts to expand access to health care, reduce the burden of uncompensated care at local hospitals, invest in local road and broadband infrastructure and build a budget that reflects the needs of rural areas.

In the Senate, my goal has been to be practical and to work with everyone to get results for our region. But voting is only a part of my work, I have been accessible and available to my constituents, holding town hall meetings, office hours and tours for state leaders. I have tried when possible and appropriate to bend state government to meet the needs of rural people and rural communities.

I love being the voice for the North Country and am constantly inspired by our people and places that make our beloved home so special.

Be in touch, if I can be of assistance to you or your community.

Regards,  
Jeff Woodburn  
North Country Senator  
State House Room 120  
603.271-3207  
Jeff.Woodburn@leg.state.nh.us

**BIRTHS REGISTERED  
IN THE TOWN OF BETHLEHEM  
For the Year Ending December 31, 2016**

<b>Date &amp; Place of Birth</b>	<b>Name of Child</b>	<b>Name of Father &amp; Name of Mother</b>
April 28, 2016 Littleton, NH	Kwasnik, Samantha May	Kwasnik, Gregory Carr, Megan
July 21, 2016 Littleton, NH	Webb, Theodore Loveland	Webb, Elias Loveland, Sarah
November 02, 2016 Littleton, NH	Pitre, Mia Sue	Pitre, Sean Morrill, Ashley

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Mary Jackson  
Town Clerk



**MARRIAGES REGISTERED  
IN THE TOWN OF BETHLEHEM  
For the Year Ending December 31, 2016**

<b>Date &amp; Place Of Marriage</b>	<b>Name and Surname Bride/Groom/Spouse</b>	<b>Residence of Each At Time Of Marriage</b>
January 09, 2016 Littleton, NH	Higgins, Julie T. O'Connor, David M.	Bethlehem, NH Montreal, QC
May 09, 2016 Bethlehem, NH	Wolf, Cory D. Leca, Doina	Bethlehem, NH Bethlehem, NH
August 27, 2016 Lincoln, NH	Vandenbroek, Jared J. Paquette, Arlie A.	Bethlehem, NH Bethlehem, NH
August 27, 2016 Bethlehem, NH	Gordon, Kevin R. Cook, Heidi W.	Bethlehem, NH Bethlehem, NH
September 10, 2016 Bethlehem, NH	Laleme, Douglas E. Tholl, Dawn M.	Bethlehem, NH Bethlehem, NH
September 11, 2016 Whitefield, NH	Pinskey, Susan M. Nagle, Charles J. Jr.	Bethlehem, NH Bethlehem, NH
October 02, 2016 Whitefield, NH	Fernandez, Imelyn M. Lahey, David L.	Bethlehem, NH Bethlehem, NH

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Mary Jackson  
Town Clerk

**DEATHS REGISTERED  
IN THE TOWN OF BETHLEHEM  
For the Year Ending December 31, 2016**

<b>Date &amp; Place Of Death</b>	<b>Name &amp; Surname Of Deceased</b>	<b>Name &amp; Surname Of Father</b>	<b>Maiden Name Of Mother</b>
January 08, 2016 Franconia , NH	Gruber, Thomas	Gruber, Edmund	Beaudin, Elizabeth
January 20, 2016 Littleton, NH	Coberly, Barbara	Coberly, Phillip	Kee, Naomi
January 26, 2016 Bethlehem, NH	Pratt, Merrick Jr.	Pratt, Merrick Sr.	Boyle, Marietta
April 11, 2016 Littleton, NH	Brown, Muriel	Churchill, Thomas	Bain, Cora
May 06, 2016 Bethlehem, NH	Devries-Ulm, Jonathan	Devries, Unknown	Beecher, Christine
May 08, 2016 Bethlehem	Vital, David	Vital, David	Maillet, Brenda
June 04, 2016 Bethlehem	McFarland, Natalie	Harriman, Henry	Walter, Avis
June 12, 2016 Bethlehem, NH	Dematteo, Richard	Dematteo, Peter	Leuzzi, Mary
June 13, 2016 Tilton, NH	Westover, John	Westover, William	Wright, Alfreda
June 15, 2016 Bethlehem, NH	Bechard, Russell	Bechard, Stephen	Meier, Carrie
June 15, 2016 Lebanon, NH	Edmunds, Ann	Blanchard, William	Westover, Elizabeth
July 04, 2016 Bethlehem, NH	Phillips, Wayland	Phillips, Carl	Tanner, Ethera
July 27, 2016 Woodsville, NH	MacMillan, Carol	Smith, Leon	Boyette, Hettie

August 29, 2016 Bethlehem, NH	Bruce, Marjorie	Bruce, Unknown	Unknown
September 09, 2016 Lebanon, NH	Halat, Janice	Kaminski, Vincent	Kowalski, Dorothy
September 19, 2016 Littleton, NH	Brunelle, M	Laflamme, Joseph	Daigle, Celina
October 03, 2016 Lebanon, NH	Blandin, Patricia	Peters, Harry	Flanders, E Doris
October 04, 2016 Littleton, NH 03561	Giacobbe, Paula	Payette, Philip	Locklear, Annie
October 09, 2016 Littleton, NH	Miller, Guy	Miller, Guy	Newbury, Jeanette
October 23, 2016 Bethlehem, NH	Fleming, Heath	Fleming, Henry	Unknown, Mary
October 24, 2016 Bethlehem, NH	McCullock, Norman	McCullock, Bernard	Orr, Dorothy
November 02, 2016 Bethlehem, NH	Weekes, Alexander Sr.	Weekes, Charles	Priestley, Olga
November 06, 2016 Bethlehem, NH	Herbert, Edith	Daine, Archie	Goodell, Gladys
November 14, 2016 Bethlehem,	Dorrity, Kathleen	Dorrity, Gordon	Tomyta, Sachiko
December 07, 2016 Bethlehem, NH	Lage, Kent	Lage, Kenneth	Paper, Joyce
December 07, 2016 Littleton, NH	Leavitt, Ellen	Locklin, Robert	Bishop, Rita
December 11, 2016 Franconia, NH	Thompson, Francis	Thompson, Leo	Carter, Bertha
December 19, 2016 Littleton, NH	Johnson, Kathleen	Driscoll, Arthur	Brennan, Ethel

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Mary Jackson  
Town Clerk



**ANNUAL REPORT FOR  
BETHLEHEM VILLAGE DISTRICT**

**BETHLEHEM VILLAGE DISTRICT**  
**Box 667, Austin Road**  
**Bethlehem, NH 03574**

**Annual Meeting Minutes for March 11, 2016**

**OFFICERS**

**BOARD OF COMMISSIONERS:**

Term Expires 2016	Bruce S. Brown
Term Expires 2017	Richard E. Robie, Sr.
Term Expires 2018	Russell P. Mardin, Jr.

**MODERATOR:**

Term Expires 2016	Wayne Derby
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**VILLAGE DISTRICT CLERK**

Term Expires 2016	Tina M Doughty
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**TREASURE:**

Term Expires 2016	Christopher Whiton
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**AUDITOR:**

Term Expires 2016	Nora Clark
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**WATER & SEWER RENT COLLECTOR**

Suzanne MacDonald

Moderator Wayne Derby called the Annual Meeting of the Bethlehem Village District to order at 7:02 PM on Friday, March 11, 2016 at the Bethlehem Elementary School. Present were Commissioners Bruce Brown, Richard Robie, Sr. and Russell Mardin, Jr.

**ARTICLE 1.** Moderator Derby read the Article: To see if the district will vote to elect a Moderator for the ensuing year. Commissioner Brown moved to nominate Wayne Derby as Moderator for the ensuing year. Seconded by Commissioner Robie. The motion passed unanimously by a hand vote.

**ARTICLE 2.** Moderator Derby read the Article: To see if the district will vote to elect a District Clerk for the ensuing year. Commissioner Brown moved to nominate Tina M. Doughty as District Clerk for the ensuing year. Seconded by Commissioner Robie. The motion passed unanimously by a hand vote.

Bethlehem Village District  
Annual Meeting Minutes  
March 11, 2016

**ARTICLE 3.** Moderator Derby read the Article: To see if the district will vote to elect a Commissioner for the term of 3 years. Commissioner Robie moved to nominate Bruce S. Brown as Commissioner for a three-year term. Seconded by Commissioner Mardin. The motion passed unanimously by a hand vote.

**ARTICLE 4.** Moderator Derby read the Article: To see if the district will vote to elect a Treasurer for the ensuing year. Commissioner Brown moved to nominate Christopher Whiton as District Treasurer for the ensuing year. Seconded by Commissioner Robie. The motion passed unanimously by a hand vote.

**ARTICLE 5.** Moderator Derby read the Article: To see if the district will vote to elect an auditor in accordance with RSA 41:32-a for the term of one year. Commissioner Robie moved to nominate Nora Clark as District Auditor for the ensuing year. Seconded by Commissioner Brown. The motion passed unanimously by a hand vote.

**ARTICLE 6.** Moderator Derby read the Article: To hear reports of Officers take any action relating thereto. Said reports are available for review at the Bethlehem Village District office on Maple Street. Commissioner Brown moved to approve the reports of the Officers for the past year. Seconded by Commissioner Robie. There being no discussion, Article 6 passed unanimously by hand vote.

**ARTICLE 7.** Moderator Derby read the Article: To see if the District will vote to raise and appropriate the sum of Eight Hundred Five Thousand Five Hundred Twenty Seven Dollars (\$805,527.00) for the district's operating budget as specified in the posted budget. This appropriation is exclusive of all other warrant articles. Motion made by Commissioner Brown and seconded by Commissioner Robie. There being no discussion, Article 7 passed unanimously by hand vote.

**ARTICLE 8.** Moderator Derby read the Article: To see if the District will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pickup Fund. Motion made by Commissioner Robie and seconded by Commissioner Mardin. There being no discussion, Article 8 passed unanimously by hand vote.

**ARTICLE 9.** Moderator Derby read the Article: To see if the District will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Water Intake Repairs and Upgrades. Motion made by Commissioner Brown and seconded by

Bethlehem Village District  
Annual Meeting Minutes  
March 11, 2016

Commissioner Robie. There being no discussion, Article 9 passed unanimously by hand vote

**ARTICLE 10:** Moderator Derby read the Article: To see if the District will vote, pursuant to RSA 35:9-a,II to authorize the Trustees of the Trust Funds, without further action of Village District meeting, to charge any expenses incurred for professional banking or brokerage assistance for capital reserve funds in their custody as authorized in RSA Chapter 35, against the capital reserve funds involved, such authority to remain in effect until rescinded by vote of the Village District meeting, which said vote to rescind such authority shall not occur within 5 years of the adoption of this article? (Majority vote required) Motion made by Commissioner Brown and seconded by Commissioner Robie. A brief explanation was given by Don Lavoie. After some discussion Article 10 was passed unanimously by hand vote.

**ARTICLE 11:** Moderator Derby read the Article: To transact any other business that may legally come before this Meeting.

No other business was brought forward to transact.

There being no further discussion, Patrick Doughty moved to adjourn the meeting. Seconded by Commissioner Robie, the motion passed by a voice vote.

The meeting adjourned at 7:24 PM.

Respectfully submitted,

*Tina M Doughty*

Tina M Doughty  
District Clerk



# **BETHLEHEM VILLAGE DISTRICT PROPOSED ANNUAL MEETING WARRANT**

To the inhabitants of the Bethlehem Village District, in the Town of Bethlehem, County of Grafton, and the State of New Hampshire, qualified to vote in the District affairs:

You are hereby notified to meet at the Bethlehem Elementary School in said Bethlehem on Friday, the Seventeenth day of March, in the year Two Thousand and Seventeen, next at 7:00 o'clock in the evening to act upon the following subjects:

**ARTICLE 1.** To choose a Moderator for the ensuing year.

**ARTICLE 2.** To choose a Clerk for the ensuing year.

**ARTICLE 3.** To choose a Commissioner for the term of three years.

**ARTICLE 4.** To choose a Treasurer for the ensuing year.

**ARTICLE 5.** To choose an auditor in accordance with RSA 41:31-b for the term of one year.

**ARTICLE 6.** To hear reports of Officers and take any action relating thereto.

**ARTICLE 7.** To see if the District will vote to raise and appropriate the sum of Eight Hundred Thirty Four Thousand One Hundred Seventy Four Dollars (\$834,174.00) for the district's operating budget as specified in the posted budget. This appropriation is exclusive of all other warrant articles.

**ARTICLE 8.** To see if the District will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pickup Fund. (The Commissioners recommend this article.)

**ARTICLE 9.** To see if the District will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Water Intake Repairs and Upgrades. (The Commissioners recommend this article.)

**ARTICLE 10.** To transact any other business that may legally come before this Meeting.

Commissioners: Russell P Mardin Jr, Bruce S Brown, Richard E Robie Sr

## BUDGET OF THE BETHLEHEM VILLAGE DISTRICT REVENUE

<b>SOURCES OF REVENUE</b>	<b>Estimated 2016</b>	<b>Actual 2016</b>	<b>Estimated 2017</b>
From State & Federal Governments:			
Shared Revenue	\$ 0.00	\$ 0.00	\$ 0.00
USDA Rural Development Grant	0.00	0.00	0.00
Water Pollution Grants	18,595.00	18,595.00	18,595.00
Charges For Services:			
Income from Departments	721,043.00	653,619.00	745,004.00
Miscellaneous Revenues:			
Interest on Accounts	230.00	234.00	230.00
Sale of District Property	0.00	0.00	0.00
Misc Income	0.00	8,709.00	0.00
Insurance Proceeds	0.00	20,104.00	0.00
Interfund Operating Transfers In:			
From H2O Maint. Fund	0.00	0.00	0.00
Village Dist. Pick-Up Truck Fund	0.00	0.00	0.00
Proceeds from Long-term Debt	0.00	368,958.00	0.00
Fund Balance to Reduce Taxes	0.00	0.00	0.00
Voted from Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenues	\$739,868.00	\$1,070,219.00	\$763,829.00

**PROPOSED BUDGET OF THE  
BETHLEHEM VILLAGE DISTRICT  
EXPENDITURES**

<b>Purposes Of Expenditures</b>	<b>Warrant Article Number</b>	<b>Appro. 2016</b>	<b>Expend. 2016</b>	<b>Appro. 2017</b>
General Government:				
Executive	7	\$ 7,508.00	\$ 7,458.00	\$ 7,458.00
Financial Administration	7	25,045.00	27,139.00	30,112.00
Legal Expenses	7	667.00	132.00	200.00
Insurance-PLT	7	404.00	404.00	455.00
Audit	7	3,734.00	3,733.00	3,834.00
Highways and Streets:				
Streets & Sidewalks	7	43,881.00	20,740.00	43,881.00
Sanitation:				
Sewerage Treatment	7	154,056.00	127,748.00	160,849.00
Sewerage Services	7	83,724.00	97,070.00	92,187.00
Sewer New Construction	7	60,000.00	28,233.00	50,000.00
Water Distribution & Treatment:				
Water Services	7	236,755.00	247,867.00	239,408.00
Water Treatment	7	77,771.00	70,523.00	108,808.00
Water New Construction	7	50,000.00	33,950.00	35,000.00
Debt Service:				
Principal Long-Term				
Bonds & Notes	7	48,649.00	48,659.00	50,465.00
Interest Long-Term				
Bonds & Notes	7	13,333.00	13,323.00	11,517.00
Capital Project		0.00	370,214.00	0.00
Vehicle Purchase		0.00	0.00	0.00
Operating Transfers Out:				
To Capital Reserve Fund				
- Pick-Up	8	8,000.00	8,000.00	8,000.00
- Water Intake	9	<u>7,500.00</u>	<u>7,500.00</u>	<u>7,500.00</u>
Total Appropriations Recommended		\$ 821,027.00	\$ 1,112,693.00	\$849,674.00

## APPROPRIATIONS AND EXPENDITURES

	Approp.	Expend.	Balance & Overdraft*
General Fund:			
Executive	\$ 7,508.00	\$ 7,458.00	\$ 50.00
Financial Administration	25,045.00	27,139.00	(2,094.00)
Legal Expenses	667.00	132.00	535.00
Insurance-PLT	404.00	404.00	0.00
Audit	3,734.00	3,733.00	1.00
Streets & Sidewalks	<u>43,881.00</u>	<u>20,740.00</u>	<u>23,141.00</u>
Total General Fund	81,239.00	59,606.00	21,633.00
Sewer Fund:			
Sewerage Treatment Plant	154,056.00	127,748.00	26,308.00
Sewerage Department Expenses	83,724.00	97,070.00	(13,346.00)
New Construction	60,000.00	28,233.00	31,767.00
Principal-Long Term Debt	0.00	0.00	0.00
Interest-Long Term Debt	0.00	0.00	0.00
Truck Purchase	0.00	0.00	0.00
Capital Reserve Fund (Pick-Up)	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u>
Total Sewer Fund	301,780.00	257,051.00	44,729.00
Water Fund:			
Water Treatment Plant	77,771.00	70,523.00	7,248.00
Water Department Expenses	236,755.00	247,867.00	(11,112.00)
New Construction	50,000.00	33,950.00	16,050.00
Principal-Long Term Debt	48,649.00	48,659.00	(10.00)
Interest-Long Term Debt	13,333.00	13,323.00	10.00
Truck Purchase	0.00	0.00	0.00
Capital Reserve Fund (Water Intake)	7,500.00	7,500.00	0.00
Capital Reserve Fund (Pick-Up)	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u>
Total Water Fund	438,008.00	425,822.00	12,186.00
Capital Project	0.00	370,214.00	(370,214.00)
<b>Total All Funds</b>	<b>\$821,027.00</b>	<b>\$1,112,693.00</b>	<b>\$ (291,666.00)</b>

## STATEMENT OF RECEIPTS

### Current Revenue:

Property Taxes	\$81,219.00
Interest on Accounts (less bank charges & fees)	234.00
Insurance Claims and Refunds	20,104.00
Sale of District Property	0.00
Miscellaneous	0.00
Income from Dept	0.00
FEMA	0.00
State of NH Filtration Grant	18,595.00
Water Supply System Charges	408,407.00
Water Charges Interest and Fees	1,286.00
Water Connect Fees	0.00
Water Miscellaneous	8,709.00
Sewer Users Charges	239,371.00
Sewer Rent Interest and Fees	4,555.00
Sewer Connect Fees	0.00
Sewer Miscellaneous	0.00
Sale of District Property	0.00
Transfer from Pick Up Fund	0.00
Long-term Debt	368,958.00
Transfer from Water Intake CRF	0.00

Total Current Revenue	\$1,151,438.00
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## DETAILED STATEMENT OF PAYMENTS

### GENERAL FUND

1. Executive		
Appropriations		\$ 7,508.00
Expenditures		
Salaries	\$ 6,928.00	
FICA/MEDI	<u>530.00</u>	<u>7,458.00</u>
Balance		50.00
Financial Administration		
Appropriations		25,045.00
Expenditures		
Bank Fees	10.00	
Office Equipment	50.00	
Officers' Expenses	8,121.00	
Office Supplies	566.00	
Telephone	331.00	
Education & Travel	190.00	
Dues, Subscriptions, Ads and Notices	1,226.00	
Misc	40.00	
Salary	15,264.00	
Health Insurance	0.00	
FICA/MEDI	1,168.00	
Unemployment	147.00	
Workers Comp	26.00	<u>27,139.00</u>
Balance		(2,094.00)
3. Legal Expenses		
Appropriations		667.00
Expenditures		<u>132.00</u>
Balance		535.00
4. Insurance-PLT		
Appropriation		404.00
Expenditures		<u>404.00</u>
Balance		0.00
5. CPA Audit		
Appropriations		3,734.00
Expenditures		<u>3,733.00</u>

Balance	1.00
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6. Streets & Sidewalks		
Appropriations		43,881.00
Expenditures		
Sidewalk Maintenance	19,216.00	
Sidewalk Salary	1,416.00	
Sidewalk FICA/MEDI	<u>108.00</u>	<u>20,740.00</u>
Balance		23,141.00
Total General Fund		
Appropriations		\$81,239.00
Expenditures		<u>59,606.00</u>
Balance		\$21,633.00

#### SEWER FUND

1. Wastewater Treatment Plant		
Appropriations		\$154,056.00
Expenditures		
Lab Supplies	\$6,665.00	
Operational Contract	49,406.00	
Waste Management	513.00	
Electricity	21,873.00	
Fuel Oil & Maintenance	4,675.00	
Boiler Inspection	50.00	
Cleaning Supplies	846.00	
Alarm System Test/Calibration	475.00	
Scott Air/Fire Extinguishing	516.00	
General Maintenance	10,548.00	
Lagoon/Sewer Upgrade	6,902.00	
Chlorine	2,222.00	
Dam Registration	750.00	
Ground Water Permitting	7,689.00	
Operator Expenses	560.00	
Sludge Removal	0.00	
Outside Testing	2,226.00	
Access Road	7,247.00	
Rental/Expenses	<u>4,585.00</u>	<u>127,748.00</u>
Balance		26,308.00

## 2. Sewer Department Expenses

Appropriations		83,724.00
Expenditures		
Salaries	28,289.00	
FICA/MEDI	2,164.00	
Education & Travel	0.00	
Workers Compensation	50.00	
Health Insurance	6,500.00	
Unemployment Compensation	259.00	
Legal	199.00	
Audit	3,733.00	
Property Liability	1,665.00	
Sewer Line Install, Maintenance & Repair	0.00	
Vehicle Maintenance & Repair	486.00	
Equipment Rental	0.00	
Gasoline	642.00	
Engineering	0.00	
Supplies	3,001.00	
Machinery & Equipment Repair	348.00	
Refunds & Reimbursements	0.00	
Sewer Maintenance	35,395.00	
Safety Clothing & Equipment	356.00	
Miscellaneous Expenses	892.00	
Electricity Pump Station	254.00	
Building and Improvements	11,866.00	
Communications Expenses	<u>971.00</u>	<u>97,070.00</u>
Balance		(13,346.00)
3. New Construction		
Appropriations		60,000.00
Expenditures		<u>28,233.00</u>
Balance		31,767.00
4. Principal - Long Term Debt		
Appropriations		0.00
Expenditures		<u>0.00</u>
No Balance		0.00
5. Interest - Long Term Debt		
Appropriations		0.00
Expenditures		<u>0.00</u>
No Balance		0.00



6. Truck Capital Reserve	
Appropriations	4,000.00
Expenditures	<u>4,000.00</u>
Balance	0.00
7. Expendable Trust Fund	
Appropriations	0.00
Expenditures	<u>0.00</u>
No Balance	0.00
Total Sewer Fund	
Appropriations	\$301,780.00
Expenditures	<u>257,051.00</u>
Balance	\$ 44,729.00

#### WATER FUND

1. Water Department Expenses	
Appropriations	\$236,755.00
Expenditures	
Salaries	\$58,848.00
FICA/MEDI	4,502.00
Workers Compensation	70.00
Unemployment Compensation	486.00
Health Insurance	19,501.00
Auditing	3,733.00
Insurance PLT	3,433.00
Legal	1,592.00
Engineering Services	4,916.00
Waterline Install/Main/Repair	0.00
Vehicle Maintenance & Repair	1,720.00
Gasoline	1,906.00
Communications Expense	2,530.00
Supplies	7,829.00
Water Testing	0.00
Machinery & Equipment Repair	591.00
Water Stock On Hand	42.00
Refunds & Reimbursements	0.00
General Maintenance	98,287.00
Education & Travel	190.00
Safety Clothing & Equipment	896.00
Rental	0.00
Building and Improvements	12,026.00

Gale River Line Maint	1,579.00	
Intakes Repairs/Upgrades	21,104.00	
Miscellaneous Expense	<u>2,086.00</u>	<u>247,867.00</u>
Balance		(11,112.00)
2. Water Treatment Plant		
Appropriations		77,771.00
Expenditures		
Equipment Repair	1,538.00	
Electricity	6,979.00	
Fuel (Propane)	13,414.00	
Chemicals	8,956.00	
Supplies	776.00	
Water Testing	2,967.00	
Telephone	1,094.00	
General Maintenance	10,070.00	
Engineering	0.00	
Operator Expenses	158.00	
Operator Contract	24,571.00	
Sand at Filter Plant	0.00	
Outside Labor	<u>0.00</u>	<u>70,523.00</u>
Balance		7,248.00
3. New Construction		
Appropriations		50,000.00
Expenditures		<u>33,950.00</u>
Balance		16,050.00
4. Principal - Long Term Debt		
Appropriations		48,649.00
Expenditures		<u>48,659.00</u>
Balance		(10.00)
5. Interest - Long Term Debt		
Appropriations		13,333.00
Expenditures		<u>13,323.00</u>
Balance		10.00
6. Truck Capital Reserve		
Appropriations		4,000.00
Expenditures		<u>4,000.00</u>
Balance		0.00

7. Capital Reserve Intake	
Appropriations	7,500.00
Expenditures	<u>7,500.00</u>
No Balance	0.00
 Total Water Fund	
Appropriations	\$438,008.00
Expenditures	<u>425,822.00</u>
Balance	\$ 12,186.00
GRAND TOTAL ALL FUNDS	
Appropriations	\$821,027.00
Expenditures	<u>742,479.00</u>
Balance	\$78,548.00

## WATER PROJECT – STATEMENT OF INDEBTEDNESS

### Union Bank

01/01/2016 Loan Balance	Principal Payment	Interest Payment	Total Payment	12/31/2016 Loan Balance
\$372,345.44	\$48,658.55	\$13,323.45	\$61,982.00	\$323,686.89

## SEWER PROJECT – PHASE III

January 1, 2016 Balance	\$ 67,762.75
Withdrawals	0.00
Income Earned and Reinvested	<u>135.66</u>
December 31, 2016 Balance	\$ 67,898.41

## WATER PROJECT

January 1, 2016 Balance	\$ 500.00
Deposits	368,957.93
Withdrawals	364,077.93
Income Earned and Reinvested	<u>0.00</u>
December 31, 2016 Balance	\$ 5,380.00

## WATER PROJECT ACTIVITY

Revenue budget approved at 2014 annual district meeting	\$ 3,872,114.00
Temporary NH Drinking Water State Revolving Fund:	
Prior Years' Receipts	(41,172.00)
Current Year Receipts	<u>(368,958.00)</u>
Balance of revenue budget remaining	<u>\$ 3,461,984.00</u>
Expense budget approved at 2014 annual district meeting	\$ 3,872,114.00
Prior Years Expenses	(41,172.00)
Current Year Expenses:	
Administrative Costs	(803.00)
Pre Construction Costs	(210,328.00)
Construction	(108,850.00)
Construction Administration	(25,513.00)
Miscellaneous Costs	0.00
Other (UV Pilot)	(23,464.00)
Legal Expenses	<u>(1,256.00)</u>
Total Current Year Expenses	<u>(370,214.00)</u>
Balance of expense budget remaining	<u>\$ 3,460,728.00</u>